

ADAMS COUNTY BOARD OF SUPERVISORS MEETING
Adams County Board Room, May 15, 2012 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of April 17 & April 27, 2012 minutes
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims: Roekle, Sebastiani, Stuchlak, Allen, Babcock, and Djumadi.
10. **Claims:** None
11. **Correspondence:** An invitation for the Board to 25th Annual Dairy Breakfast May 26th, 6:30 to 11:00 at the Middle School.
12. **Appointments:** Appoint Tanya Walsh-Laehn to ACRIDC Board of Directors
13. **Unfinished Business:** None
14. **Reports and Presentations:**
 - A. Miscellaneous:
 - Administrative Coordinator/Director of Finance report
 - Daric Smith, RIDC
 - Highway 2011 Finances Report
 - SAYL Report

15. Review Minutes			
Ad Hoc Trans 2/15, 2/20 Admin/Fin 4/13, 4/16 Airport 3/12 Appointments 4/23	Board of Adj 3/21 CWCAC 2/22 CDBG 2/21 County Board 4/17, 4/27 Executive 4/10	Highway 4/12 Library 4/23 Parks 4/10 P & Z 4/4 Property 4/2	Solid Waste 3/7, 4/11 Surveyor 5/2 Traffic Safety 2/8 UW Ext 3/13, 4/10

16. **Resolutions:**
 - Res. #33:** To authorize Cheryl Thompson, Spillman Applications Administrator of the Sheriff's Office to attend the Spillman Users' Conference from September 10-13, 2012 in Salt Lake City, Utah at the Salt Palace Convention Center.
 - Res. #34:** To recognize Robin Zellner as she leaves the Adams County Sheriff's Department and honor her 12 years of service to Adams County.
 - Res. #35:** To re-establish the D.A.R.E. account number 100-E-18-52150 under the Sheriff's budget as a non-lapsing carryover account.
 - Res. #36:** To commit to funds for a County Dam Maintenance overdraft for the 2011 Sherwood Dam toe drains project.
 - Res. #37:** To apply for an ATV campground development project utilizing Outdoor Motorized Recreation Trails Aids Application for All-Terrain Vehicle Trails Aids from Wisconsin Department of Natural Resources per State Statute, Sec. 23.33.
17. **Ordinance:**
 - Ord. #04:** Rezone 2 parcels of land from an A1 to an A1-15 Exclusive Agriculture District of the Adams County Comprehensive Zoning Ordinance, located in the E ½, SE ¼, Section 4, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin.
18. **Denials:** None
19. **Petitions:** None
20. Approve Claims
21. Approve Per Diem and Mileage
22. Motion for County Clerk to correct errors
23. Set next meeting date

*Adams-Friendship Area Education
Foundation, Inc.
PO Box 204
Friendship WI 53934*

May 1, 2012

To the Honorable Adams County Board of Supervisors,

The Adams-Friendship Area Education Foundation & Adams County Dairy Promotion Committee will hold its 25th Annual Dairy Breakfast on Saturday, May 26, 2012-Memorial Day Weekend, from 6:30 AM to 11:00 AM at the Adams Friendship Middle School in Adams and we would like you to help us celebrate good food and good friends here in Adams County.

Come May 26th for this great breakfast and enjoy what Adams County has to offer!



Sincerely,

Charles Parr
Adams-Friendship Education Foundation Inc
R.S.V.P. 608-339- 6062
caparr@verizon.net

CP/jmh



Trena Larson

Administrative Coordinator/Director of Finance

400 N. Main Street P.O. Box 102 Friendship, WI 53934-0102

Phone: 608-339-4579 Cell: 608-403-1618 Fax: 608-339-4509

Trena.Larson@co.adams.wi.us

County Board

5/15/2012

Office Activities

1. Wrapped up annual audit and recorded adjusting entries
2. CDBG Housing Consortium
 - a. Teleconference with interest counties in attempts to form central regional consortium
3. Attended Seminar - Turn budgeting from an obligation into an opportunity
4. HHS project
 - a. Monitor Costs and work with Vendors
5. Updated Fixed Assets
 - a. Verified all Capital Assets with department heads

Upcoming Activities

1. Cash Reconciliation --
2. Evaluate Year End Procedures and Processes
 - a. Task Lists
 - b. Develop standard operating procedure (SOP) for 2012/2013
3. Budget
 - a. Levy analysis for 2013
 - b. Develop 2013 budget timeline
 - c. Revise 2013 Budget Forms
4. Calculate retro pay -- Employee Handbook adopted 03/2012
5. Preliminary Investigation for infrastructure costs related to the 911 system
6. Cross training -- AC/DOF employees
7. Implement new procedures
 - a. Taxable Benefits (meal allowances)
 - b. Develop Fund Balance Policy
 - c. Develop a post-issuance bond compliance policy
8. Educate Department Heads -- Carryover Procedures and Processes
9. Cross training throughout 2012 with MaryAnn on Workers Comp and Liability Insurance
 - a. Renewal and Procedures January 2012
10. Continue to build relationships with elected officials in Madison
 - a. Survey for interest - Quarterly Breakfast with Elected Officials, Supervisors, Department Heads
 - b. County Ambassadors Program
11. Continue to Develop Partnerships with other counties
 - a. Currently engaged in partnership with Sauk County
 - b. Organize a quarterly meeting with surrounding Counties
12. Complete Incident Command System (ICS) 400 -- Emergency Management
13. Municipality Meeting July 11, 2012/Tourism
14. Participate in Union Negotiations with WPPA #355

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

RESOLUTION NO. 33 - 2012

**RESOLUTION TO AUTHORIZE CHERYL THOMPSON
FOR OUT OF STATE TRAVEL TO SALT LAKE CITY, UTAH**

INTRODUCED BY: Public Safety and Judiciary Committee

INTENT & SYNOPSIS: To authorize Cheryl Thompson, Spillman Applications Administrator of the Sheriff's Office to attend the Spillman Users' Conference from September 10-13, 2012 in Salt Lake City, Utah at the Salt Palace Convention Center.

FISCAL NOTE: \$0. All associated costs (conference registration, hotel, flight and meals) will be paid with monies in our Spillman Training Account at Spillman Technologies. No fiscal impact on the County. Flight and hotel will be paid upfront by the Sheriff's Office and later reimbursed by Spillman.

WHEREAS: Cheryl Thompson's attendance at this conference will increase her qualifications as the Spillman Applications Administrator and will teach her the skills to continue to represent the Sheriff's Office as well as other agencies utilizing the software so we are able to maximize the use of our Spillman System.

NOW THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that it is hereby approved to authorize Cheryl Thompson, from the Sheriff's Office to attend the Spillman User's Conference in Salt Lake City, UT from September 10-13, 2012.

Recommended for adoption by the Public Safety & Judiciary Committee this 11th day of April, 2012.

Al Sebastian

Bill Malt

Rich Ward

Larry A. Janner

Adopted ☐

Defeated ☐

Tabled ☐

by the Adams County Board of Supervisors this ____ day of May, 2012.

County Board Chair

County Clerk

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28
- 29
- 30
- 31
- 32
- 33
- 34
- 35
- 36
- 37
- 38
- 39
- 40
- 41
- 42
- 43
- 44

INTRODUCED BY: Public Safety & Judiciary Committee

FISCAL NOTE: NONE.

WHEREAS: Acknowledgement is given to Robin Zellner for her years of conscientious and dedicated service to the citizens of Adams County;

- The County Board, on behalf of the residents of Adams County, does hereby commend Robin Zellner for her 12 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Robin Zellner for a long and enjoyable future.

Recommended for adoption by the Public Safety & Judiciary Committee this 11th day of April, 2012.

Alkabar
 Bill M.
 Ben W.
 Leroy C.

Adopted _____
 Defeated _____
 Tabled _____

by the Adams County Board of Supervisors this _____ day of
 May, 2012.

County Clerk

RESOLUTION 2012 - 35

RESOLUTION TO RE-ESTABLISH A NON-LAPSING CARRYOVER
ACCOUNT FOR DARE (DRUG ABUSE RESISTANCE EDUCATION)
UNDER THE SHERIFF'S OFFICE BUDGET

INTRODUCED BY: Administrative and Finance Committee

INTENT & SYNOPSIS: To re-establish the D.A.R.E. account number 100-E-18-52150 under the Sheriff's budget as a non-lapsing carryover account.

FISCAL NOTE: Receipt of \$8,170.50 to a non-lapsing, carryover account. This is not General Fund money nor does it affect the Tax Levy.

WHEREAS: The Adams County Sheriff's Office gave \$12,000 to the Adams-Friendship High School in January, 2010 for the purpose of building a D.A.R.E. vehicle; and

WHEREAS: All funds received from the sale of the car and the engine by the Adams County Sheriff's Office is to be placed into this non-lapsing carryover D.A.R.E. account.

WHEREAS: The project was discontinued by Adams-Friendship High School, and the sum of \$8,170.50 was returned to the Sheriff's Office in April 2012; and

WHEREAS: The Sheriff's Office intends to use said \$8,170.50 to purchase supplies, promotional materials and pay for promotional activities within the school system. D.A.R.E. is a police officer-led series of classroom lessons that teaches children from kindergarten through 12th grade how to resist peer pressure and live productive drug and violence-free lives; and

WHEREAS: Maintaining said funds in a non-lapsing account will protect and preserve the funds and assure that they are used solely for teaching children from kindergarten through 12th grade how to resist peer pressure and live productive drug and violence-free lives; and

NOW, THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors hereby approves the re-establishment of non-lapsing account number 100-E-18-52150, created for administration by the Adams County Sheriff's Office for teaching children to live productive drug and violence-free lives.

Recommended for adoption by the Administrative and Finance Committee this 4th day of May, 2012.

John West
John West
John West

Larry Babcock
Larry Babcock

Adopted _____
Defeated _____
Tabled _____

by the Adams County Board of Supervisors this _____ day of _____, 2012.

County Board Chair

County Clerk

RESOLUTION 2012 - 36

**RESOLUTION TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE
COUNTY DAM MAINTENANCE ACCOUNT**

INTRODUCED BY: Admin and Finance Committee

INTENT & SYNOPSIS: To commit to funds for a County Dam Maintenance overdraft for the 2011 Sherwood Dam toe drains project.

FISCAL NOTE: \$74,258.18 transferred from the General Fund to County Dam Maintenance Expense function 100 E 47 56110.

WHEREAS: Adams County dams are an important resource creating recreation for the public; and

WHEREAS: Corrective measures to address known repairs of Adams County dams protect the public from harm and reduce liability to Adams County; and

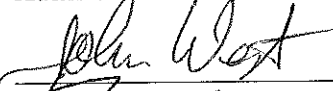
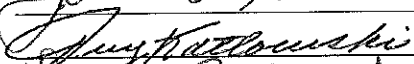
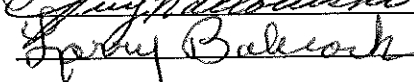
WHEREAS: The Sherwood Dam toe drains and collection basins needed to be replaced by a sand filter system and extended wing walls; and

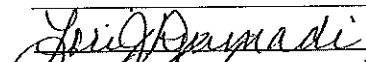
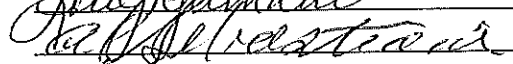
WHEREAS: The original amount budgeted for the repair in 2010 did not meet the 2011 approved bid; and

NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors hereby approves and authorizes the transfer of \$74,258.18 from the General Fund to County Dam Maintenance Expense function 100 E 47 56110.

Recommended for adoption by the Admin and Finance Committee this 4th day of May 2012.

Admin/Finance Committee

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
15th day of May 2012.

County Board Chair

County Clerk

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49

RESOLUTION 37 - 2012

**RESOLUTION TO APPROVE APPLICATION FOR ATV CAMPGROUND
DEVELOPMENT GRANT FOR PETENWELL PARK, ADAMS COUNTY, FROM
WISCONSIN DEPARTMENT OF NATURAL RESOURCES.**

INTRODUCED BY: Parks Committee along with Administrative and
Finance Committee

INTENT & SYNOPSIS: To apply for an ATV campground development
project utilizing Outdoor Motorized Recreation
Trails Aids Application for All-Terrain Vehicle Trails
Aids from Wisconsin Department of Natural Resources
per State Statute, Sec. 23.33.

FISCAL NOTE: Grant funding available up to 100% maximum competitive
Grant. To include \$1,259,145.00 with a 50% advanced payment
from WI Department of Natural Resources to start the project.
\$629,572.50 General Fund dollars will be utilized to complete the
project and 100 % reimbursement of general fund dollars upon
successful completion of project.

WHEREAS: Adams County Government in a cooperative effort with Adams County
Chamber of Commerce has been active in promoting the recreational activity of ATVing
in Central Wisconsin, by attending numerous tourism shows and events in and out of
the State of Wisconsin for the past sixteen years, totaling well over 250 tourism shows,
events; and

WHEREAS: Adams County is the only county in the State of Wisconsin that has
promoted ATVing in Wisconsin by extensively attending tourism shows, events, in the
following surrounding states: Minnesota, North and South Dakota, Iowa, Illinois, Ohio,
and Missouri; and

WHEREAS: ATVing in Adams County has increased dramatically and the need for a
public ATV campground in Central Wisconsin is needed; and

WHEREAS: Petenwell Park in Adams County is centrally located in Wisconsin on
Wisconsin's second largest inland body of water; and

WHEREAS: ATVers currently have access to State funded ATV trails from Petenwell
Park; and

WHEREAS: Plum Creek Timberlands Inc., has worked cooperatively with Adams
County in developing public ATV Trails to include expansion of public trails; and

WHEREAS: Adams County has completed a Master Plan for Petenwell Park to include
ATV campground development, along with current archeological surveys of Petenwell
Park; and

WHEREAS: Adams County agrees to comply with any and all endangered species habitat conservation plans adopted by other units of government; and

WHEREAS: Adams County will competitively bid the project while utilizing forced account services from Adams County Solid Waste Department and Adams County Highway Department while serving in the best interest of completing said ATV campground development project; and

WHEREAS: Adams County will complete the above project in phases, pending availability of dollars allocated for each phase from Wisconsin Department of Natural Resources; and

WHEREAS: Attached Recreation Grant Project Cost Estimate Worksheet Form 8700-014 for Petenwell Park ATV Campground Development Project itemizes project expenditures.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that it is hereby approved to apply for public motorized trails with 100 % funding for ATV campground development at Petenwell Park, Adams County, Wisconsin under State Statute, Sec. 23.33. The Adams County Board of Supervisors hereby authorizes the Administrative Coordinator/Director of Finance to act on behalf of Adams County to submit application to the State of Wisconsin Department of Natural Resources to complete above said project. The Adams County Board of Supervisors further approves the Director of Parks, Recreation, and Trails Department to take any necessary action to direct and complete the above project along with Adams County Parks Committee approval, while keeping the Administrative Coordinator/Director of Finance informed on a regular basis concerning the status of the project; and

BE IT FURTHER RESOLVED: That Adams County will comply with State rules/regulations of the program while completing said project.

Recommended for adoption by the Administrative and Finance Committee this 4th day of May 2012.

John West
Greg Kaczmarek
John J. Gurnadi

Harry Babcock
Al H. Hesterman
Paul Swartz

Recommended for adoption by the Parks Committee this 7th day of May 2012.

Bill Miller
Paul G. Miller

Paul Swartz

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 15th day of May 2012.

County Board Chair

County Clerk

For use with Grant Application Form 8700-191

Sheet of	Project Applicant:	Project Name:	Indicate Contract (C) Force Acct. (F) Donated (D)	Quantity and Unit of Measure	Component Costs	Estimated Total Item Cost	Project Number	LEAVE BLANK - DNR USE ONLY
1 of 3	Adams County	Adams County ATV Campground Development						
County	Adams	DEVELOPMENT PROJECT ITEMS List by individual item or break down by Use Areas (See Item List On Back Of This Form)						
		- Construction + engineering plans	C	1	\$ 45,800.00	\$ 45,800.00		
		- Construction oversight, permitting and bidding	C	1	9,729.00	9,729.00		
		- Clearing, grubbing and leveling of roads + campsites, showers, restroom, septic field, parking for 25 vehicles and/or trailers for campers and day users.						
		1. Roads 15' x 4,000' = 60,000 sq. ft.						
		- Clearing, grubbing, grading, base course and asphalt service	C + F	8,666 sq. yds.	25.00	166,666.00		
		2. Campsites 12' x 60' x 90 equals 64,800 sq. ft.						
		- Clearing, grubbing, grading						
		TOTAL						

NOTE: For acquisition projects, complete the information on the reverse side of this form.

For use with Grant Application Form 8700-191

Sheet of	Project Applicant	Prepared By:	LEAVE BLANK - DNR USE ONLY	
County	Project Name:		Project Number	
2	Adams County	Frederick W. Nickel		
3	Adams County	RTV Campground Development		
DEVELOPMENT PROJECT ITEMS List by individual item or break down by Use Areas (See Item List On Back Of This Form)			Component Costs	Estimated Total Item Cost
			Quantity and Unit of Measure	Percent Completed
			Indicate Contract (C) Force Acct. (F) Donated (D)	Insp. Date - Bill No.
base course and asphalt service			7,200 sq. yds.	25.00 180,000.00
3. Paving lot near shower/restroom				
36' x 200'				
- Clearing, grubbing, grading,				
base course and asphalt service			800 sq. yds.	25.00 20,000.00
- Electrical				
1. Single phase service allowance			1	12,000.00 12,000.00
2. Combination service entrance			1	10,000.00 10,000.00
3. Branch feeders to campsites				
45 sites x 60'			2,700 ft.	18.00 48,600.00
4. Main electrical line			4,000 ft.	18.00 72,000.00
5. Double camper pedestal			45	750.00 33,750.00
- Shower/restroom 30' x 40'			1,200 sq. ft.	190.00 228,000.00
1. Sewer main to septic			300 ft.	25.00 7,500.00
2. Septic system (mound)			1	48,000.00 48,000.00
				TOTAL

NOTE: For acquisition projects, complete the information on the reverse side of this form.

For use with Grant Application Form 8700-191

Sheet of	Project Applicant:	Project Name:	Indicate Contract (C) Force Acct. (F) Donated (D)	Quantity and Unit of Measure	Component Costs	Estimated Total Item Cost	Percent Completed
3 of 3	Adams County	Adams County ATV Campground	C	1	30,000.00	30,000.00	
County	Adams	Adams County ATV Campground	C	300 ft.	25.00	7,500.00	
DEVELOPMENT PROJECT ITEMS List by individual item or break down by Use Areas (See Item List On Back Of This Form)							
- Dump station RV							
1. Sewer main to septic							
- High capacity well and well house							
- Water hookups to campsites							
1. Branch feeders 45 x 60'							
2. Double hookups to campsites							
- Security lighting							
1. Pole fixture, concrete base							
2. Lighting control panel							
3. Branch feeder plus ground							
- ATV washdown station to include water line, drainage field and concrete pad							
TOTAL # 125,9145.00							
TOTAL							

NOTE: For acquisition projects, complete the information on the reverse side of this form.

DEVELOPMENT PROJECT ITEMS LISTING: NOTE: This list is intended as a guideline and is not a complete list.

SERVICES	PICNIC AREA	Hockey Rinks	TOILETS
Pre-approval Engineering	Tables/Grills	Sand/Gravel Base	Flush Toilets
Post-approval Engineering	Trash Receptacles	Dasher Boards	General Construction
Supervision	Shelters	Lighting	Plumbing
Feasibility Studies	General Construction	Water Hydrant	Electrical
Planning	Electrical/Water Service	Multipurpose Courts	Sewer/Water Laterals
Administration	PLAY AREA	SPORTS FIELDS-should include	Vault Toilets
BOATING AREA	Play Equipment	<i>specific items as shown under</i>	TRAILS
Ramp Apron	Equipment Installation	Softball	Clearing
Launch Ramp	Surfacing Material	Infield Mix	Surfacing
Bulkhead/Seawall	ROADS	Backstop/Fencing	Overview Structures
Riprap	Gravel Base/Paving	Grass Seeding/Sodding	Boardwalks
Security Lighting	Curb and Gutter	Player Enclosures	Culverts
CAMPSITES	SIGNING	Bleachers with Pads	Bridges
Tables	Signs	Lighting	Grading
Grills/Fire Rings	Posts/Hardware	Sprinkling Sys/Drainage Tile	UNDERGROUND ELECTRIC
Camp Pads (Gravel, Asphalt)	Installation	Soccer/Football	Trenching
Refuse Containers	Walkways/Trails	Baseball	Junction Boxes
EQUIPMENT	Interpretive/Informational	Skating Rinks	Conduit
Benches	Parking	Multipurpose Game Fields	Transformers
Trash Receptacles	SITE PREPARATION	Sledding/Toboggan Hills	WALKWAYS
Other (Identify)	Cleaning/Grubbing	SWIMMING AREA	Fill
FISHING AREA	Rough Grading/fine Grading	Beach	Gravel
Fishing Pier	Fill/Top Soil	Dredging	Paving
Bank Stabilization	Building Demolition	Sand Blanket	Culverts
Riprap	Drainage Structures	Raf/Pier	Bridges
Bank Fishing Site	Storm Sewers	Guard Towers	Curb Cuts
LANDSCAPING	SPORT COURTS	Buoys & Ropers	WATER SYSTEMS
Tree/Shrub Planting	Tennis	Bathhouse	Well
Sodding/Grass Seed	Sand Lift	Swimming/Wading Pool	Pump
Mulch/Fertilizer	Gravel/Paving	Pool Tank	Distribution
Retaining Walls	Fencing	Filtration Equipment	Fountains
OTHER/MISCELLANEOUS	Color Coating	Fencing	Spigots/Hose Bibs
Specify	Lighting	Pool Equipment	
PARKING	Volleyball		
Gravel/Paving	Basketball		
Curbs/Bumper blocks			
Striping			

ACQUISITION PROJECT COST ESTIMATE: NOTE: If project includes more than two parcels, attach additional information.

	Parcel 1	Parcel 2	Total
1. Parcel Owner			
2. Number of Acres being Purchased			
3. Grant Eligible Acres			
4. Option Expiration Date			
5. Option Amount	\$	\$	
6. Appraised Value: Land or Easement Improvements	\$	\$	\$
	\$	\$	\$
7. Subtotal	\$	\$	\$
8. Estimated Other Eligible Acquisition Costs Total	\$	\$	\$
List costs included in above:			
	\$	\$	
	\$	\$	
	\$	\$	
9. Grand Total Project Costs: (Add Lines 7 & 8)	\$	\$	\$

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Adams on November 10, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On April 11, 2012, Patsy L. Falkner and Nancy A. Akkerman Etal, owners, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone two parcels of land in the Town of Adams, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on May 2, 2012, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A1 to an A1-15 Exclusive Agriculture District of the Adams County Comprehensive Zoning Ordinance.

Property located in the E ½, SE ¼, Section 4, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of May, 2012.

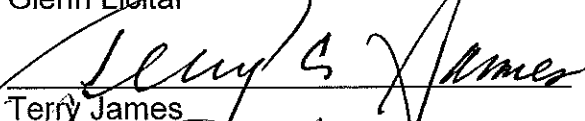
Recommended for enactment by the Adams County Planning and Zoning Committee on this 2nd day of May, 2012.



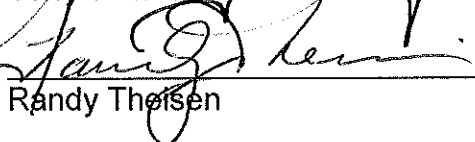
Al Sebastiani



Glenn Licitar



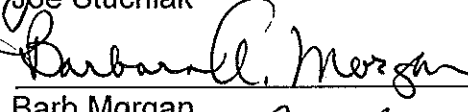
Terry James



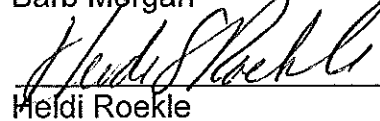
Randy Thorsen



Joe Stuchlak



Barb Morgan



Heidi Roekle

Enacted _____

Defeated _____ by the Adams County Board of Supervisors

Tabled _____ this _____ day of May, 2012



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING AND ZONING COMMITTEE
May 2, 2012 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Patsy . Falkner, Nancy A. Akkerman, Etal – Rezoning request of eighty (80) acres from an A1 to an A1-15 Exclusive Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow the parcels to be split among family members on property located in the E ½, SE ¼, Section 4, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin., Adams County, Wisconsin

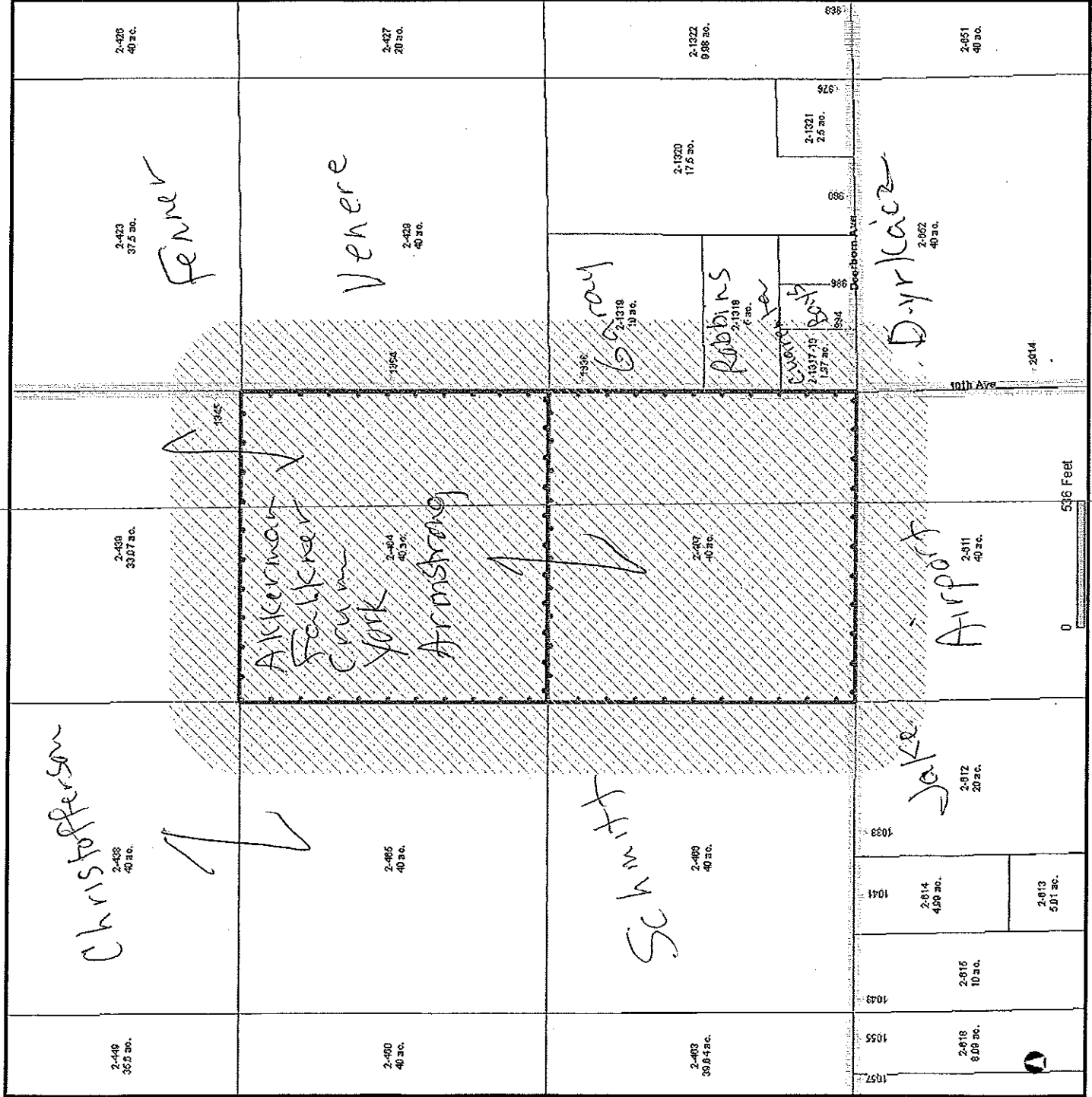
Appearing for with testimony: Greg Rhinehart, representing. Mr. Rhinehart stated that the petitioners wish to divide the parcel into six parcels to divide between family members.

Appearing without testimony: Nancy Akkerman and Patsy Falkner.

No one appearing against.

Correspondence: Adams Town Board met on April 10, 2012 and had no objections. DNR commented that future development must meet all requirements of the Adams County Shoreland, Wetland and Habitat Protection Ordinance. Richard Venere phoned in his objections to splitting the parcel.

Disposition: Barb Morgan made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Heidi Roekle seconded the motion. Roll Call Vote: 7 -Yes. Motion carried.



Ad Hoc Transition Committee Minutes
February 15, 2012, 1:00 p.m., Room A231

The meeting was called to order at 1:02 p.m. Present: Ward, Stuchlak, Croke, West, Cohen, Miller and Johnson. Excused: Sumpter.
Also present, Djumadi, Reynolds, Jones, Keckeisen, Kaye, Wollin, Beckman, Short, Bays, Kotlowski and Grosshuesch.

Motioned by Stuchlak/Croke to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Croke/West to approve minutes from February 2, 2012. Motion carried by unanimous voice vote.

Discussion transpired regarding the appointment of the Safety Committee. A number of individuals were suggested, Brenda Rhinehart, Patrick Gatterman, Patrick Kotlowski, Jason, Jon Soninberg, Jodi Traas, Les Beckman, Sarah Grosshuesch and Terry James. Miller will contact some of the individuals and report back at the next meeting.

The committee recommended the following changes:

Page, 5 section 1.04

A. Unless otherwise determined by a Department Head or supervisor in his or her sole discretion as circumstances may require, employees who work a full time shift will be allowed **up to** a one (1) hour unpaid lunch break.

Page 6 strike:

~~**1.08 Response Time.** In order to respond to emergency and service needs, employees may be required as part of their job description to be able to meet specific response times.~~

~~**2.04 Maintenance of Records.** The records of the County shall be maintained as set forth in the County Master Records Retention Schedule and applicable State Statutes.~~

5.01 Conflicts Of Interest And Ethics. All County employees and elected officials shall comply with and are subject to the Adams County ethics ordinance. The ethics ordinance generally prohibits County employees and officials from engaging in any business or other transaction with the County in which they have a direct or indirect financial or personal interest, utilizing his or her position or office to obtain financial gain or anything of value for the private benefit of himself/herself or his/her immediate family, or for an organization with which he/she is associated, or engaging in any business transaction or taking any other action which is incompatible with the proper discharge of official duties in the public interest or which would tend to impair independence of judgment or action in the performance of their official duties. If an employee or official has any question as to the applicability of the ethics ordinance to any situation, the employee or official may request an advisory opinion from the County. Copies of the County's ethics ordinance are available from the office of the Corporation Counsel or on the County's website.

Page 7 strike:

~~**5.02 Misconduct.** In accordance with Wisconsin Statute § 946.12, no employee shall engage in any of the following activities:~~

- ~~A. Intentionally fail or refuse to perform a known mandatory, non-discretionary, administrative duty of his office or employment within the time or in the manner required by law;~~
~~B. Perform an act which he knows is in excess of his lawful authority or which he knows is forbidden by law to do in his official capacity;~~
~~C. Whether by act of commission or omission, exercise a discretionary power in a manner inconsistent with the duties of his office or employment or the rights of others and with intent to obtain a dishonest advantage for himself or another;~~
~~D. Make an entry in an account or record book or return, certificate, report or statement which, in a material respect, he intentionally falsifies; and~~
~~E. Under power of his office or employment, intentionally solicit or accept, for the performance of any service or duty, anything of value which he knows is greater or less than is fixed by law.~~

~~5.03 Any employee that violates the County's ethics ordinance or engages in misconduct shall be subject to discipline up to and including discharge from employment.~~

Page 8 add to 7.02:

If an employee reports to work in attire that is deemed inappropriate by a Department Head, the employee will be directed to return home and change into appropriate attire. All time spent changing attire will be unpaid.

Page 9, strike:

~~9.04 Disclosure Of County Records. The County's custodian of records is responsible for the disclosure of records pursuant to requests for records under Wisconsin's Public Records Law. Unless directed by the County's custodian of records, employees shall not act as the County's custodian of records or disseminate information.~~

Page 12, strike:

~~3.08 Employees who are absent from work due to approved FMLA or Workman's Compensation leave shall indicate the type of leave on their timecard, whether it be for paid or unpaid leave. In the event the time is due to workman's compensation, the employee should include the date of injury.~~

Committee instructed to reduce this section to one page if possible or creation of an appendix.

CHAPTER NINE: INFORMATION MANAGEMENT & TELECOMMUNICATIONS

Page 31 strike:

~~1.02 Disabled employees or and also 1.03 Penalty for violation of this policy may include disciplinary measures, up to and including termination of employment.~~

Set next meeting date March 12, 2012 at 3:00 p.m.

Motioned by Croke/West to adjourn at 2:40 p.m. Motion carried by unanimous voice vote.

Respectfully Submitted,


Cindy Philippi

Recording Secretary

These minutes have not been approved.

2-15-12

2062

Ad Hoc Transition Committee Minutes
February 20, 2012, 1:00 p.m. Room A231

The meeting was called to order by Chairman Miller at 1:05 p.m. Present: Cohen, Ward, Croke, Stuchlak, Miller, Sumpter, and Johnson. Excused, West.

Also present, Larson, Price, Kaye, Kotlowski, Keckeisen, Jones, and Wollin.

Motioned by Sumpter/Johnson to approve the agenda. Motion carried by unanimous voice vote.

Discussion regarding the Safety Committee took place. The committee suggestion was that potentially Patrick Gatterman, Brenda Rhinehart and John Sonenburg could be on the committee.

Discussion regarding post January 1, 2012 employee benefits/policies in light of budget repair bill and recommended policy manual changes took place.

Discussion regarding the conversion of Administrative Policy Manual into Employee Handbook took place.

There was discussion related to shifts that start during the Sunday/Saturday work week.

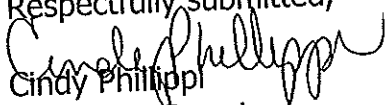
Page 4, 1.01 The work week begins at 12:00 a.m. each Sunday and ends at 11:59 p.m. each Saturday.

Motioned by Sumpter/Ward to approve all previous changes to the policy manual. Motion carried by unanimous voice vote.

Set next meeting date for February 28, 2012 at 1:00 p.m.

Motioned by Sumpter/Ward to adjourn at 3:15 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillips
Recording Secretary

These minutes have not been approved.

Administrative Finance Meeting
April 13, 2012 – 8:00 a.m.
Room A160

Meeting was called to order by Chairman West at 8:02 a.m.

The meeting was properly noticed.

Roll Call: All members present. Others present were Lori Djumadi and two representatives from the Town of

Rome.

Motioned by Kotlowski/Renner to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Ward/Sebastiani to approve the minutes of October 11th and March 9th. Motion carried by

unanimous voice vote.

No correspondence.

Motioned by Kotlowski/Renner to deviate from the agenda and go to MIS – Rome Project. Motion carried by

unanimous voice vote.

MIS: Tech Steering Committee

Rome Project

Dawn will contract with RMM and will direct them to the Town of Rome contact.

Rome representative stated that the State will assist us with the State Link. They need the application and a map where locations are. Rome has filled out their portion of the application, Sheriff Department their portion but Dawn has not received either. Both will be forward to her.

The County will own all equipment related to the project.

Town of Rome will pay \$400.00 towards the Firewall.

Band width and Badger Net need to be put in place.

Administrative Coordinator Larson will coordinate a conference call between Dawn, Town of Rome, Sheriff's Department and Chris at the State.

Copier/Printer Contract

This was referred back to the Tech Steering Committee and they will decide the best way for the County to move forward. Sue Brook, representing Bauernfeind, has been in contact with the committee.

Fixed Assets Software

Currently using Sage but will be switching to Skyward.

Highway Internet/Phones

MATC has fiber installed to the location and it would offer more efficient service. Dawn will handle with MATC.

MIS

Office activities. Work as usual.

Financial report was presented – no questions.

Help Desk Update. Dawn has forwarded the contract to Corporation Counsel for R&S for 6 months at the same price we have been paying. Surveys are being sent out to Departments regarding their needs.

Motioned by Kotlowski/Sebastiani to deviate and go to item 10 – County Clerk. Motion carried by unanimous voice vote.

County Clerk:

Office Activities. Are preparing for the upcoming recall election. JoEllen Foster has tendered her resignation effective April 20th. Will be conducting re-count this afternoon in the Town of Rome for District 17. Have been very busy.

Claim by Nancy & Thomas Kunkel & Attorneys. The Clerk explained what the claim was for. She forwarded it to the Insurance Company, Corporation Counsel and Treasurer. Corporation Counsel told the Clerk to stay out of the duties of his office. He did not request the claim be put on the County Board Agenda for denial by the Board. Motioned by Renner/Kotlowski to deny this claim. Motion carried by unanimous voice vote.

Deputy Clerk job description. Motioned by Ward/Renner to approve the job description as presented. Motion carried by unanimous voice vote.

Administrative Coordinator/Director of Finance

Office activities: Working on audit this week. Very positive comments from the Auditor. Balance sheets being brought up to date. Carryovers have been converted. GABS 54 – Trena stated that all carryovers have to be reported defining how the monies will be spent. Ward questioned this and asked that Trena check with the Auditors and forward a written report to Ward defining this item. The question was asked if this was not for monies on the tax levy that will be carryover for a specific use.

Cash Reconciliation: Working on March – should finish in a short period of time.

Contingency Fund and General Fund balances. The General Fund audited undesignated fund balance as of 1/1/2011 was \$3,756,181; 12/31/2011 estimated unused funds in 2011 \$0.00; funds used to date for 2012 -\$47,176 with an estimated 12/31/2012 balance of \$3,709,005. The Contingency Fund audited 1/1/2011 was \$865.307 with no utilization in 2011; estimated unused funds 12/31/2011 is \$274,588; funds used to date for 2012 is \$5000. The estimated 12/31/2012 Contingency Fund Balance is \$1,134,895.

Approve check register. Motioned by Renner/Sebastiani to approve – motion carried by unanimous voice vote.

Treasurer

Tax Deeded Property update. There are 210 foreclosures being processed.

Office activities. Mary Ann Bays stated to the Committee that she has filed non-candidacy papers and will not be seeking re-election. Office is going good.

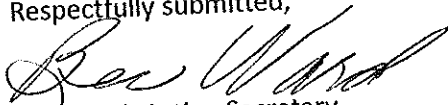
County Dam Overdraft. Motioned by Ward/Renner to forward a resolution to County Board to take the amount out of the Contingency Fund to balance out the County Dam account. Motion carried by unanimous voice vote. Administrative Coordinator Larson will draft the resolution for the May County Board meeting. She will get the approval of Corporation Counsel on the wording.

Upcoming Agenda items. Rome Project; State Link; Fixed Assets Software; Dare account carryover; Administrative Coordinator/Director of Finance.

Next meeting date: May 4th at 8:00 a.m.

Motioned by Ward/Renner to adjourn. Motion carried by unanimous voice vote.
Meeting adjourned at 12:45 p.m.

Respectfully submitted,


Bev Ward, Acting Secretary

ADMINISTRATIVE & FINANCE MEETING MINUTES

April 16, 2012
8:00 a.m. Room A160

The meeting was called to order by Chairman West at 8:00 a.m.

The meeting was properly noticed.

Present: Renner, Ward, West, Sebastiani and Kotlowski. Also present: Phillippi

Motioned by Sebastiani/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Ward/Kotlowski to approve filling the Deputy Clerk position vacancy. Motion carried by unanimous voice vote.

Motioned by Renner/Ward to adjourn at 8:21 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

S:\Administrate & Finance\2012 Minutes\Admin & Fin 4-16-12.doc

Adams County Airport Commission
Minutes for the March 12, 2012 Meeting

Call to Order: Meeting was called to order by Chairman B. Miller at 7:00PM.

Roll Call: J. Kotlowski, S. Pollina, J. Reuterskiold M. Bourke and B. Miller. Also in attendance was M. Scott, airport manager. S. Sundsmo, grounds keeper, was on vacation and excused.

Audience: None.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Kotlowski, Second by Pollina to approve the agenda. All voted aye, motion carried.

Approve the Minutes: Motion by Pollina, Second by Reuterskiold to approve the February 13, 2012 minutes. All voted aye, motion carried.

Airport Managers Report:

Correspondence:

The FAA requires all residential-through-the-fence (RTTF) accesses be approved for the airport to continue receiving airport improvement program (AIP) funding. Adams County Legion Field has two access points to the runway serving three RTTF's. Scott requested volunteers from the committee to assist in writing a policy. Pollina, Reuterskiold and Bourke all volunteered. Scott will forward the documents for the group to review.

Financial/Review Monthly Check Summary:

Scott reported that with 17% of the year having passed there are no categories that exceed that amount and only 9% of the budgeted expenses have been paid. Much appears to be due to the milder winter.

Fuel Report:

Scott reported the airport sold 682 gallons of fuel year to date which is 3% greater than the previous year. Fuel sales continue being plagued by the economy and lower prices at a near by airport.

Scott informed the commission that he met with Mike Hartz who reported last month that Necedah no longer has fuel and their flying club must refuel at other airports. Currently they are going to Mauston-New Lisbon because their fuel is \$4.85 a gallon compared to our \$5.05 per gallon. Our cost could be reduced with greater volume and if Necedah were willing to guarantee an annual minimum the cost of fuel could be reduced. Hart will talk with the club.

Adams County Airport Commission
Minutes for the March 12, 2012 Meeting

Emergency Government -- Discuss and Act on request to store generator:
Nothing to report and item will be removed from the next meetings agenda.

Current Airport Improvement Program - Update:
Scott produced the 60% plans received from the airport's engineer, Mead & Hunt. The plan, for construction purposes, divides the runway into three with a north end, south end and a middle at the intersection with the right of way. The proposal is a 3 to 4 month construction period this summer with the middle area of the runway being open to allow operations on the sod runway during daylight hours. The middle section would be the last to reconstruct limiting the closure of the airport to just 11 days. Scott is working with Mead & Hunt and the DOT on funding and scheduling.

Next 6 year Airport Improvement Plan -- Update:
Scott reminded the members to consider the next airport improvement plan.

Hangar Site/Access Leases -- Status:
Scott reported that all but 2 tenants have paid their lease fees for 2012. Scott will discuss with the Finance Director on possible options to collect.

Motion by Bourke, Second by Pollina to accept the manager's report. All voted aye, motion carried.

Grounds Keeper Report:
Scott reported that Sundsmo was on vacation and J. Johnston has filling in, has plowed twice and all was going well.

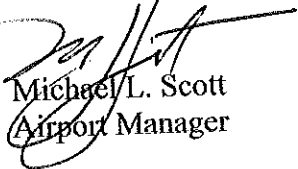
Motion by Kotlowski, Second by Bourke to accept the groundskeepers report. All voted aye, motion carried.

Audience Comments: None.

Next meeting set for April 16, 2012 at 7PM at the Welcome Center.

There being no further business a motion was made by Pollina to adjourn. Second by Bourke. All voted aye, motion carried. Meeting was adjourned at 7:40 PM.

Respectfully Submitted,



Michael L. Scott
Airport Manager

COMMITTEE ON APPOINTMENTS
Monday, April 23, 2012, 10:00 a.m. Room A260

Meeting was called to order by Chairman West at 10:06 a.m.

Roll call: Present, Babcock, Sebastiani, West and Phillippi.

Motioned by Sebastiani/Babcock to approve the agenda. Motion carried by unanimous voice vote.

Select appointments to committees, boards and commission in accordance with Adams County Rules of the Board took place.

The following was recommended to be submitted to the County Board for approval at the April 27, 2012 meeting.

Allen

Big Roche – A- Cri Lake
CDBG
Executive
Extension
Health & Human Services
Marsh Country Health Alliance
Commission
Property
Rural Industrial (RIDC)

Babcock

Admin & Finance
Executive
Highway
Solid Waste

Bays

(Ad Hoc Transition)
Ethics
Fair Board
Highway
Solid Waste

Djumadi

Admin & Finance
Health & Human
(IT Steering)
Property

Edwards

Ethics
Housing Authority
Public Safety & Jud

Eggebrecht

Ethics
Parks
Public Safety & Jud

England

CWCA
Extension
Fawn Lake District
(Health Insurance)

Health & Human Services
Library
Long Term Support

Gatterman

Highway
Solid Waste

James

CDBG
(Health Insurance)
(IT Steering)
LEPC
NCWWDB
Property
Pub Safety & Jud
Tri-Lakes District

Johnson

(Ad Hoc Transition)
Executive
Extension
Highway
Solid Waste
WI Counties Solid Waste
Management Assoc. – Policy mbr

Kotlowski

Admin & Finance
Airport
(Nutrition Advisory)
Parks
Patrick's Lake District
Property

Licitar

Extension
Land & Water
Mason Lake District
NCWRPC
Planning Zoning

Miller

(Ad Hoc Transition)
Airport

Parks
Property
Pub Safety & Jud

Morgan

Highway
Lake McGinnis
LEPC
Solid Waste

Pisellini

Ethics
Health & Human Services
Parks
Safety

Roekle

ARDC
Health & Human Services
Land & Water
Long Term Support
Planning & Zoning

Roseberry

Ethics
Friendship Lake District
Land & Water
Parks
Planning & Zoning

Sebastiani

Admin & Fin
Executive
Housing Authority
Land & Water
Planning & Zoning
Pub Safety & Jud
Peppermill Lake District

Stuchlak

(Ad Hoc Transition)
Extension
Golden Sands
Goose Lake District
Land & Water
Planning & Zoning

West

(Ad Hoc Transition)
Admin & Finance
CDBG
Executive
Land Information

By Committee:

AD HOC TRANSITION

Bays
Johnson
Miller
Stuchlak
West

ADMINISTRATIVE & FINANCE

Babcock
Djumadi
Kotlowski
Sebastiani
West

(Airport Commission 6 years)

Kotlowski
Miller

ARDC

Roekle

(Board of Adjustments 3 years)

Bob Beaver 4-15
Catherine Croke (Sec) appt. 4-13
Bob Donner (Alternate) 7-14
Tom Feller 4-15
Ron Jacobson (Vice-Chair) appt. 4-13
Ivan Morrow (Chair) appt. 4-13

(Central WI Economic Board Development)

Tim Diemert

(Central WI Community Action Council)

(CWCAC)

England

CDBG (1-10)

Cindy Phillippi
Dick Wirth
Jack Allen
John West
Terry James
Tom Feller

ETHICS

Bays
Edwards
Eggebrecht
Pisellini
Roseberry

EXECUTIVE

Allen
Babcock
Johnson
Sebastiani
West

FAIRBOARD (Liaison)

Bays

(Golden Sands)

Stuchlak

HEALTH INSURANCE

England

James

HEALTH & HUMAN SERVICES 3 YEARS

Jack Allen 4-12 (CBS)

Teresa Harvey-Beversdorf 4-13

Maureen Bruce 4-12

Fran Dehmlow 4-12

Djumadi 4-14 (CBS)

Diane England 4-13 (CBS)

Dr. Mark Hatton 4-14

Heidi Roekle 4-14 (CBS)

Paul Pisellini 4-13 (CBS)

(H&HSB - Aging Advisory) (per aging dept)

Carol Johnson

Celine Kelly

~~Charles Priece~~ (Vacant)

Bob Kissenger

Ed Kelly

Al Martin

Millie Scott

(H&HSB - Nutrition Advisory (Bi-Monthly)) (per aging dept)

John Breene 10-13

Sylvia Breene 10-13

Carol Johnson

Martha Karbowski

Bob Kissinger

Jean Kissinger

Jerry Kotlowski (CBS)

JoAnn Peak

Pat Pisellini 10-13

~~Paul Pisellini~~ (Vacant) 10-13

~~Charles Priece~~ (Vacant)

George Voyles 10-13

(H&HSB - Long Term Support Advisory (Quarterly))

Carol Atkins Elderly (1)

Dawn Buerger Physical Disabilities (2)

Diane England (CBS)

Wendy Goerke Nursing Home (D)

Ashley Gnat Developmental Disabilities (3)

Carol Johnson Aging Director (B)

Wendy Koble Medical Center (F)

~~Charles Priece~~ HHS © (vacant)

Heidi Roekle (CBS)
Karen Romell Mental Health (5)
Kathleen Schultz Home Health (E)
Lorie Tomsyck Public Health (A)
Kishah Walter Chemical Dependencies (4)

HIGHWAY

Babcock

Bays

Gatterman

Johnson

Morgan

(Housing Authority 5 years)

Marge Edwards

Tom Robertson

Al Sebastiani

Herb Theisen

Dick Wirth

(Land Information)

MaryAnn Bays- Treasurer

Myrna Diemert- Solid Waste Director

Jane Gervais Emergency Management

Tyler Groshshuesch-GIS Technician

Jodi Helgesen- ROD/Land Info

Patrick Kotlowski- Hwy Commissioner

Trena Larson- Admin. Coor/Director of Finance

Dawn McGhee- MIS

Phil McLaughlin- Zoning Administrator

Chris Murphy- Land/Water Conservationist

Bill Parr- Realtor-appt. 1-11

Cindy Phillippi- County Clerk

Greg Rhinehart- County Surveyor

Sue Theisen- Real Property Lister

West - Chair

Sam Wollin- Sheriff- appt. 1-11

LAND & WATER CONSERVATION

Licitar

Roekle

Roseberry

Sebastiani

Stuchlak

Bork Kevin (FSA)

Morgan Barb (Citizen)

(Library Board 3 years)

Diane England (CBS)

James Kreten 12-14

Jeanne Heideman (Vice Pres) 2-14

Kathleen Challoner 3-13

Mary Nelson (Pres. 1-14)

Pat Townsend 12-14 (Citizen)

(SCLS)

Mary Nelson 1-14

(Local Emergency Planning Commission)
(LEPC)

Les Beckman	Sheriff's Dept. appt. 5-11
Scott Firlus	WI River Cooperative
John Franz	Rome Fire Dept
Jane Gervais	Emerg Mange
Sarah Grosshuesch	Pub Hlth
Todd Hanson	City Adams Police
Isolina Jackson	WDKM Radio
Terry James	(CBS)
Patrick Kotlowski	Cty Hwy Comm
Dean Morgan	(CBS)
Pam Oxman	Red Cross
Jeff Rogers	ARES/RACES
Nancy Sorensen	Media
Jodi Stormoen	DNR
Scott Switzer	Moundview Hsp
Sam Wollin	Sheriff appt. 5-11

(North Central WI Regional Planning)
(NCWRPC)

Glenn Licitar
Dave Grabarski
Ron Jacobson

(North Central Workforce Development)
(NCWWDB)) (Quarterly)

James

PARKS

Eggebrecht
Kotlowski
Miller
Pisellini
Roseberry

PLANNING AND ZONING

Licitar
Roekle
Roseberry
Sebastiani
Stuchlak
Morgan Barb (Citizen)
Theisen Randy (Citizen)

PROPERTY

Allen
Djumadi
James
Kotlowski
Miller

PUBLIC SAFETY & JUDICIARY

Edwards
Eggebrecht
James
Miller
Sebastiani

SAFETY

Kotlowski Pat
Pisellini
Quinnell/Rhinehart Brenda

SOLID WASTE

Babcock
Bays
Gatterman
Johnson
Morgan

(Rural Industrial Development Commission)
(RIDC)

Jack Allen
Lincoln Berg
Lynda Bula
Tim Diemert
Marti Hillert
Jeremie Pavelski
Eric Pollex

(Technology Steering Committee) (IT)

Djumadi
James

(Traffic Safety Commission)

Herb Barnes	Education
Janalyn Baumgartner	Mayor City of Adams-4-11
Tania Bonnett	Law
Laurie Falash	Hwy Safety Coordinator
Terry Fahrenkrug	Representative St Hwy Patrol
Sarah Grosshuesch	Medicine
Todd Hanson	Police Chief City of Adams
Patrick Kotlowski	Hwy Commissioner
Patti Nelles	State Hwy Safety
NC Regional Traffic Engineer	
Sam Wollin	Sheriff

UW Extension

Allen
England
Johnson
Licitar
Stuchlak

(Veteran's Service Commission Advisory)(Bi-Annually)

Ed Heideman	term ends 4-2015
Jim Kane	term ends 4-2014
Tom Shackelford	term ends 4-2013

(County Representative to Lake District)

Easton - John Breene
Fawn - Diane England

Friendship - Roseberry
Goose Lake - Joe Stuchlak
Jordan - Mike Backus
McGinnis Lake - Dean Morgan
Mason Lake - Glenn Licitar
Patrick Lake - Jerry Kotlowski
Peppermill - Al Sebastiani
Roche A Cri - Allen
Tri Lakes - Terry James

Motioned by Sebastiani/Babcock to adjourn at 12:45 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Philippi

Recording Secretary

These minutes have not been approved.

S:\County Board\Committee Appointments\2012 Committee Appointments\COMMITTEE ON
APPOINTMENTS MINUTES4-23-12.doc

ADAMS COUNTY BOARD OF ADJUSTMENT
MONTHLY MINUTES:
MARCH 21, 2012

On Wednesday March 21, 2012 at 9:30 A.M. Chairman Ivan Morrow called the Adams County Board of Adjustment meeting to order with the following members present: Ron Jacobson, Vice-Chair; Cathy Croke, Secretary; Robert Beaver and Tom Feller, new members. Robert Donner was excused. Others present were: Phil McLaughlin, Zoning Administrator; and Cathy Allen Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Public Hearings: Barbara J. & Jerome J. Kosharek – Special Exception Permit request under Section 10-5A.01(C) of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow an accessory structure on a vacant parcel located in the SE ¼, SE ¼, Section 7, Township 19 North, Range 5 East, Lot 67 of Tall Timber Addition to Petenwell Pines Subdivision on 19th Drive, Town of Monroe, Adams County, Wisconsin. Cathy Croke made a motion to grant the Special Exception as presented. Ron Jacobson seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Carol Cross – Special Exception Permit request under Section 3-3.03 of the Adams County Comprehensive Zoning Ordinance and Section 10-5A.01(C) of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow an accessory structure on a vacant parcel on property located in Pt. of Gov't Lot 8, Section 11, Township 15 North, Range 7 East, Lot 29 of Ranch Manor Subdivision on S. Fern Drive PV, Town of Jackson, Adams County, Wisconsin. Ron Jacobson made a motion to grant the Special Exception as presented. Cathy Croke seconded the motion. Roll Call Vote: 5 – Yes. Motion carried.

Ron Jacobson made a motion to take a short recess. Cathy Croke seconded the motion. All in favor. Motion carried.

RECESS: 10:45 A.M.
RECONVENE: 10:50 A.M.

Lewis L. & Donna M. Lake – Variance request under Section 10-4A.01(C) & (E) of the Adams County Shoreland Wetland and Habitat Protection Ordinance to allow construction of a residence, decks and future garage at a lesser setback than required (41' to CL of Kentdorff, 53' to CL of Olmstead, and 10' to the rear lot line) on property located in Pt. of Gov't Lot 1, Section 19, Township 17 North, Range 5 East, Lots 12-13, Block 8, 4th Addition to the Dellwood Subdivision on Olmstead Street, Town of Quincy, Adams County, Wisconsin. Robert Beaver made a motion to grant the request as presented. Tom Feller seconded the motion. Roll Call Vote: 5 – Yes. Motion carried.

Minutes: Phil McLaughlin presented the Board with the minutes from the December 21, 2011 Board of Adjustment meeting for their review. Ron Jacobson made a motion to approve the minutes as presented. Cathy Croke seconded the motion. All in favor. Motion carried

Correspondence: None.

The next Board of Adjustment meetings will be April 18, 2012.

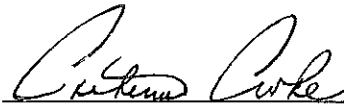
BOARD OF ADJUSTMENT
COMMITTEE MEETING MINUTES
March 21, 2012
PAGE #2


Cathy Croke made a motion to adjourn. Robert Beaver seconded the motion. All in favor. Motion carried.

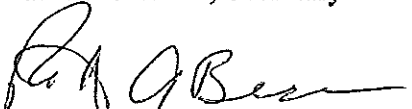
ADJOURNED: 11:19 A.M.

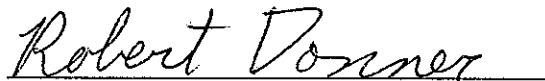

Ivan Morrow, Chairman

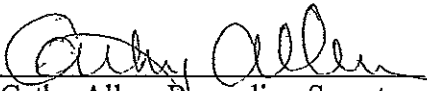

Ron Jacobson (Vice-Chair)


Catherine Croke, Secretary


Tom Feller


Robert Beaver


Robert Donner (Alternate)


Cathy Allen, Recording Secretary



MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: February 22, 2012

Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Bill Gomoll, Dave Repinski, Sandy Wormet, John Atkinson, Scott Beard, Jim Layman, Muriel Harper, John Wenum, Charlie Krupa, John Earl, Don Nobs, and Kristine Koenecke

Absent: Teresa Sumnicht, Joe Garvin, and Dave Singer

Unexcused Absence: None

Staff Present: Craig Gaetzke, Susan Tucker, Lisa Williams, and Donna Lynch

Guests: Joan Swinehart, Terry Hodges, & Jill Danielson

Opening

1. Motion was made by Bill Gomoll to approve the Executive, Personnel, Finance, & Audit Committee recommendation of appointing Sandy Wormet as the new Low Income Representative for Adams County replacing the vacancy of Ross Swinehart. Seconded by Scott Beard. Passed unanimously. MOTION CARRIED.

Motion was made by Dave Repinski to adopt the agenda. Seconded by Kristine Koenecke. Passed unanimously. MOTION CARRIED.

Motion was made by Kristine Koenecke to adopt the December 14, 2011 meeting minutes with the revisions of adding Jim Layman as present at the meeting, Charlie Krupa as excused absence, and indicating there was a quorum by conference call with Dave Singer. Seconded by Bill Gomoll. Passed unanimously. MOTION CARRIED.

Motion was made by Jim Layman to approve the EPF&A Committee motion passed at the January 13, 2012 committee meeting which reads "To fill the vacant office of Vice-President, the Executive, Personnel, Finance & Audit Committee of Central Wisconsin Community Action Council, Inc. appoints Bill Gomoll to serve in this capacity for the duration of the term which is June 2012. Motion by Muriel Harper, seconded by Charlie Krupa, and approved by unanimous vote." Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

2. Presidents Comments

After the Pledge of Allegiance, John Earl asked all to remain standing to observe a moment of silence to honor those men and women serving in our armed forces around the world. John welcomed guests Craig Gaetzke, Susan Tucker, Lisa Williams, Joan Swinehart, Terry Hodges, and Jill Danielson. He mentioned that although a letter of commendation was not completed for Fred as part of his performance review process, he asked board members to express their appreciation to Fred for all his great work at the agency. The agency may be experiencing changes in funding in the new year which Fred and the managers will review as necessary. The agency is working on construction of a Senior Housing Project in the Village of Necedah and purchase the Portage Office Building.

3. Executive Director's Report

Fred thanked John Earl, board members, and managers for their hard work, support, and commitment to the agency. The agency can expect less money coming through due to lack of support of Community Action Agencies from the current federal government administration. Information was received from the National Community Action Agency Partnership which describes standards of performance that will most likely be established and we will conform to if it becomes a requirement. The Community Action Foundation is lobbying for continuation of Community Services Block Grant funding. With budget changes will come some staff changes in Weatherization and perhaps the Homeless Unit. Fred mentioned that Greg Tatu has moved on to another position in Eau Claire. Kari Labansky would like to assume Greg's position, so the agency has placed ads for the Chief Financial Officer position on the Jobnet and State Journal. We will plan a bus trip to visit our properties north of the Dells and have our next Board of Directors meeting in Necedah.

Motion was made by Bill Gomoll to approve the Executive Director's Report of February 22, 2012. Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

4. Budget & Finance Report

Fred presented the Budget & Finance Report including a summary of the cash history and cash consideration report reflecting payments due of \$85,000 from FHLB and \$58,471 from Department of Commerce for Holly Heights. Finance activities for 2012 include a 3.1% decrease in Community Services Block Grant funding, perhaps a decrease in Weatherization funding, fewer Community Development Block Grant contracts, review of administration charges on the cost allocation plan, WIPFLI Audit in April, CSBG Audit in September 2012 from 2009/2010, review of Weatherization in-process accounts. We plan to announce our new Chief Financial Officer by the next Board meeting.

Motion was made by Bill Gomoll to accept the Budget & Finance Report of February 22, 2012. Seconded by Kristine Koenecke. Passed unanimously. MOTION CARRIED.

5. Committee Reports

a. PBP Committee

Bill Gomoll asked board members to review the PBP Committee report of January 13, 2012. The meeting was called to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of the December 9, 2011 combined PBP & EPF&A Committee meetings. Committee members shared fond memories of Ross Swinehart. Ed presented a report on maintenance and repairs at each of our buildings. Fred reported that Upper Chamber, who rents from us in Adams, is expanding and proposed that Kim Lyga, one of their employees, could come under our umbrella and become part of our organization. Fred is reviewing options of refinancing our Wisconsin Dells building from USDA to the Bank of Wisconsin Dells which may make funding available for purchase of the Portage Office Building. Committee members reviewed the Necedah Senior Housing survey. With positive survey results, there was discussion of pursuing the project. Four of our service-area counties chose our opponent MSA to manage the Columbia, Sauk, Randolph and Adams Community Development Block Grants. Fred updated the Committee on the Wyona Lake Apartments tenant complaint with HUD. An area in the lower level has been designated for the Weatherization-For-Profit LLC business. The next meeting will be held on February 10, 2012.

Bill Gomoll asked board members to review the PBP Committee report of February 10, 2012. The meeting was called to order and roll call was taken with four members present. Motion passed by unanimous vote approving the agenda with the revision of moving item #6 "Necedah Senior Housing Cost Projections Discussion" under item #12 "PBP Chair Dual Role". Motion passed by unanimous vote approving the minutes of January 13, 2012 PBP Committee meeting. Ed presented the report on buildings maintenance and repairs. Rental space is available at the Adams and Beaver Dam offices, and a "For Rent" sign has been posted outside the Wisconsin Dells building with two spaces available in the lower level. Ho-Chunk has presented a \$3,100 donation to CWCAC for the Energy Assistance Program. Sweet Victory Baptist Church has rented out space at our Beaver Dam building, and has volunteered to

pay for the cost of installing a new bathroom. Motion was passed by unanimous vote to approve Sweet Victory Baptist Church moving ahead with the bathroom installation with a memo of understanding stating that the work completed would remain with the building. CWCAC was awarded the City of Portage Community Development Block Grant contract. Fred provided an update on complaint resolutions at Wyona Lake Apartments; we are considering installation of security cameras. Committee members discussed the dual role of Bill Gomoll as the PBP Committee Chair and Vice-President of the board replacing Ross Swinehart until the June Board of Directors Meeting. Committee members reviewed Necedah Senior Housing Cost Projections and discussed different options for building. Motion was passed by unanimous vote to approve moving forward with the Necedah Senior Housing Project and submitting the State of Wisconsin HOME Grant on June 1, 2012 for a four unit handicap accessible building at 30% County Median Income for a cost of \$75.00 per square foot. Fred updated the committee on purchase of the Portage Office Building. The next meeting will be held on March 9, 2012.

Motion was made by Charlie Krupa to accept the PBP Committee reports of January 13, 2012 and February 10, 2012. Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

b. EPF&A Committee

John Earl asked board members to review the EPF&A Committee report of January 13, 2012. John Earl called the meeting to order and roll call was taken with three members present (with Muriel Harper participating through Conference Call). Motion passed by unanimous vote approving the Agenda. Motion passed by unanimous vote approving the minutes of the December 9, 2011 combined EPF&A & PBP Committee meetings. Committee members shared memories of Ross Swinehart. No personnel issues to discuss. Kari is working on the year-end report. An anonymous \$20,000 donation has been received from a person in Adams County. Fred reported that the last Holiday Train fundraiser generated around \$18,000 and Country Keg donated \$10,000 with their Turkey Raffle fundraiser in November. Committee members agreed that we should continue to distribute information about our agency to communities to let them know of the need for food pantry donations. Committee members went into Closed Session to review the Executive Director's Performance Evaluation & Compensation. Committee members resumed in Open Session. Motion was unanimously passed recommending full board approval of a 2% Performance Award for Fred Hebert with a note of commendation giving thanks for his great work. Fred thanked the Committee for the award, for their expression of appreciation

for management of the agency, and for volunteering their time. Fred reported that we did not receive the Community Development Block Grants for Columbia County or the Village of Randolph. Motion was made by Muriel Harper to appoint Bill Gomoll to fill the vacant office of Vice-President and serve in this capacity for the duration of the term which is June 2012. Committee members discussed By-Law 5.04, letter B, stating "This committee will have no more than two members from each of the three board membership categories and no more than two members from the same County". John clarified that Ross and Bill are both from Adams; Ross was a Low Income Rep, and Bill is a Housing Rep. Since this decision is an emergency measure, it will be in effect until the June elections. After further discussion, seconded by Charlie Krupa. Passed by unanimous vote. Motion was made by Muriel Harper to recommend full board approval of changing By-Law 5.05, letter A, "The committee will consist of at least five (5) volunteer non-EPF&A Committee members" with the elimination of "non-EPF&A Committee members". Based on the decision of the EPF&A to appoint Bill Gomoll as Vice-Chair, in the best interest of the agency business, we should suspend the restriction until the next full board meeting in February. After discussion, seconded by Charlie Krupa. Passed by unanimous vote. John mentioned that we'll need to address the vacancy in the Low Income position that Ross represented. By-Law 2.05 states the two representatives from Adams County will make recommendations to the EPF&A Committee for full board approval. Fred reported that Sandy Wormet has agreed to complete Ross' term. Bill Gomoll approved the recommendation and committee members requested contacting Dave Repinski by phone for his approval. Upon Dave's approval the EPF&A Committee would recommend her to the full board. The next meeting will be held on February 10, 2012.

John Earl asked board members to review the EPF&A Committee report of February 10, 2012. John Earl called the meeting to order and roll call was taken with five members present (with Muriel Harper participating through Conference Call). Motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the minutes of the January 13, 2012 EPF&A Committee meeting. Committee members went into Closed Session by roll call vote to discuss Personnel issues. The committee resumed in Open Session by roll call vote. Kari presented the Finance Report. Fred provided an update on agency building refinancing. Committee members discussed changes to the By-Laws to accommodate the loss of our board Vice-President and assignment of the PBP Committee chair to fill that vacancy. After discussion motion was made by Muriel Harper to recommend full board approval of changing By-

Law 3.04 which currently reads "The EPF&A Committee will be chaired by the Board of Directors President. The PBP Committee will select their chair and vice-chair annually" and would now read ""The EPF&A Committee will be chaired by the Board of Directors President. The PBP Committee will be chaired by the Vice-President of the board." Seconded by Charlie Krupa. Passed unanimously. Motion was made by Jim Layman to recommend full board approval of changing By-Law 5.05, letter A, which currently reads "The committee will consist of at least five (5) volunteer non-EPF&A Committee members; in the event there are not five volunteer members they will be appointed by the Board President" and would now read "The committee will consist of at least five (5) ~~non-EPF&A~~ Committee members; in the event there are not five volunteer members they will be appointed by the Board President." Seconded by Muriel Harper. Passed by unanimous vote. Ross will be recognized at the February Board Meeting. Both Adams County Reps, Bill Gomoll and Dave Repinski, have approved the recommendation of Sandy Wormet to fill the Adams County Low-Income Representative position replacing Ross. Motion to approve Sandy will be presented for full board approval at the February meeting. Committee members discussed the April general elections and County appointments. CWCAC was awarded the Community Development Block Grant for the City of Portage. The Weatherization Fee-for-Services business is progressing well. The next meeting will be held on March 9, 2012.

In recognition and honor of Ross Swinehart, plaques were presented to his mom, Joan Swinehart, sister, Terry Hodges, and special friend, Jill Danielson. The plaque reads "Ross Swinehart, Board Member 2005-2011, CWCAC, Inc., Dedicated to the memory & recognition of Ross' unconditional commitment, exceptional performance of service, strong support of the agency, and his mission to help those in need." Joan, Terry, and Jill all expressed their appreciation and mentioned how much Ross loved being a part of the board and helping those in need.

Motion was made by John Wenum to accept the EPF&A Committee reports of January 13, 2012 and February 10, 2012. Seconded by Don Nobs. Passed unanimously. MOTION CARRIED.

6. Program Reports

- a. Weatherization
- b. Homeless
- c. Hunger Reduction
- d. Employment & Training
- e. Business Development

Program Reports were distributed in the Board Meeting Packets for review prior to the meeting. Craig Gaetzke reported that we are halfway through the Weatherization Contract. Chris Utley is an expert throughout the State of Wisconsin in Weatherization and does an excellent job of keeping our program where it needs to be. We are hoping to roll over any leftover funding into the new contract year and always hope for additional funding. We anticipate reducing our Crew Workers by three and front office staff by one. The CAP Agency in Wisconsin Rapids is looking for Crew Workers so we may be able to work something out with them. There were a total number of 98 freezers, 81 furnaces, 43 water heaters, and 95 windows installed to date. All appliances installed Energy Star certified. Susan Tucker presented the Homeless Unit Report. Due to decreased funding the number served always appears lower, however we are doing the best we can with what we have. All Service Providers in the State are required to submit a homeless count report which is a snapshot of one single night; the last Wednesdays in January and July. This report consists of numbers from all of our partners in the five county area and reflects who is homeless on those particular days. The greatest number of homeless in our area are families with children; and numbers of unaccompanied youth has been going up over the last couple years. Lisa Williams presented the Hunger Reduction Program Report. In November 2011 there was a 1% increase in households served, a 62% increase in donated and/or purchased foods, and a 68% decrease in USDA commodities. We currently have 116 Section 8 vouchers and now have been re-allotted our original number of 121.

Motion was made by John Atkinson to accept the Weatherization, Homeless, Hunger Reduction, Employment & Training, and Business Development Reports of February 22, 2012. Seconded by Muriel Harper. Passed unanimously. MOTION CARRIED.

7. Old Business

None

8. New Business

Motion was made by Bill Gomoll to approve Executive, Personnel, Finance & Audit Committee recommendation of a 2% Performance Incentive Award for Fred Hebert with a note of commendation expressing thanks for his great work. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

Board members reviewed the EPF&A recommendation of a change to By-Law 3.04 which currently reads "The EPF&A Committee will be chaired by the Board of Directors President. The PBP Committee will select their chair and vice-chair annually" and would be changed to "The

EPF&A Committee will be chaired by the Board of Directors President. The PBP Committee will be chaired by the Vice President of the board." After discussion, motion was made by Scott Beard to amend the change to read "The EPF&A Committee will be chaired by the Board of Directors President. The PBP Committee will be chaired by the Vice-President of the board. The Vice-Chair of the PBP Committee shall be selected annually by PBP committee members." Seconded by Muriel Harper. Passed by unanimous vote. Motion was made by John Wenum to approve the motion as amended. Seconded by Scott Beard. Passed unanimously. MOTION CARRIED.

Board members reviewed the EPF&A recommendation of a change to By-Law 5.05 which currently reads "The committee will consist of at least five (5) volunteer non-EPF&A Committee members; in the event there are not five volunteer members they will be appointed by the Board President" and would now read "The committee will consist of at least five (5) volunteer Committee members; in the event there are not five volunteer members they will be appointed by the Board President." Concerns were expressed about having too many of the same members serving on both committees. After discussion motion was made by John Wenum to send By-Law 5.05 back to the EPF&A Committee for further review." Seconded by Jim Layman. Passed unanimously. MOTION CARRIED.

9. Next Meeting

Wednesday, April 25, 2012 @ 10:00 a.m.

10. Adjourn

Bill Gomoll made a motion to adjourn. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

**Adams County
CDBG Housing Committee Meeting
Tuesday, February 21, 2012
5:00 p.m.**

The meeting was called to order at 5:00 p.m.

Present at the meeting were:

Dick Wirth, Member
Tom Feller, Member
John West, Member
Jack Allen, Member
Cindy Phillippi, Adams County
Sue Koehn, MSA Professional Services

Absent:

Terry C. James, Member

On a motion by Wirth, seconded by West, the July 20, 2011 minutes were approved.

HO #59

This project is an emergency project being completed for the roof. It is middle income, female head of household and elderly. The unpaid mortgage is \$72,545.36 and the fair market value is \$108,700.00-equity \$36,154.64. On a motion by Feller, seconded by Wirth, this project was approved to complete the roof not to exceed \$8,500.00. Vote was unanimous.

HO #64

This project is an emergency project being completed for the roof, drywall repair, light fixture replacement, and furnace/space heater replacement. It is a low income household and also handicapped. The unpaid mortgage is \$10,300.00 and the fair market value is \$85,900.00-equity \$75,600.00. On a motion by Allen, seconded by West, this project was approved for the above work not to exceed \$24,000.00. Vote was unanimous.

HO #65

This project is an emergency project being completed for the roof and gutters. It is a very low income, female head of household. The unpaid mortgage is \$34,712.57 and the fair market value is \$102,800.00-equity \$68,087.43. On a motion by Wirth, seconded by West, this project was approved for the above work not to exceed \$9,500.00. Vote was unanimous.

HO #67

This project is an emergency project being completed for the roof, drywall repair and skylight repair or replacement. It is a middle income household. The unpaid mortgage is \$75,863.67 and the fair market value is \$69,000.00-equity -\$6,863.67. On a motion by West, seconded by Allen, this project was approved for the above work not to exceed \$11,700.00. Vote was unanimous.

HO #69

This project is an emergency project being completed for the roof, drywall repair and skylight repair or

replacement. It is a very low income, elderly, female head of household. The unpaid mortgage is \$0.00 and the fair market value is \$82,400.00-equity \$82,400.00. On a motion by Wirth, seconded by West, this project was approved for the above work not to exceed \$10,600.00. Vote was unanimous.

HO #80

This project is an emergency project being completed for the roof and the soffit/fascia. It is a low income household. The unpaid mortgage is \$53,813.50 and the fair market value is \$55,000.00-equity \$1,186.50. On a motion by West, seconded by Allen, this project was approved for the above work not to exceed \$11,000.00. Vote was unanimous.

Other Business – none

Conflict of Interest – None

Sue Koehn
Housing Program Specialist

CDBG
2062

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES
Adams County Board Room, April 17, 2012 9:30 a.m.

The Adams County Board of Supervisors meeting was call to order by the County Clerk Phillippi at 9:32 a.m.

The Meeting was properly announced.

Clerk Phillippi administered the Oath of Office to all members of the County Board: Dist. #01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-James Bays; Dist. #09-Patrick Gatterman; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Bill Miller; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Terry James; Dist. #20-Paul Pisellini.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-James Bays; Dist. #09-Patrick Gatterman; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Bill Miller; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Terry James; Dist. #20-Paul Pisellini. (Also present, Beckman and Theisen from the SAYL program – Metoyer from SAYL was excused.)

There was a moment of silence followed by the Pledge of Allegiance.

Motioned by Roekle/Allen to approve the agenda. Motion to approve agenda carried by unanimous voice vote. (2 SAYL, yes, non-binding vote, 1 excused).

Motioned by Licitar/Roekle to approve March 20, 2012 minutes. Motion carried by 19 yes, 1 abstained. Abstaining, Bays.

Election of County Board Chair (two (2) year term) Clerk Phillippi opened nominations for County Board

Chair. Nominations were as follows:

Gatterman nominated West

Eggebrecht nominated Sebastiani

Stuchlak nominated England

Motioned by James/Eggebrecht that nominations be closed. Motion carried by unanimous voice vote. (2

SAYL, yes, non-binding vote, 1 excused).

Secret paper ballot voting resulted in 12 votes for West, 4 votes for Sebastiani, and 4 votes for Stuchlak. West was voted in as new County Board Chair.

County Board Chair West opened nominations for 1st Vice Chair. Nominations were as follows:

Allen nominated Sebastiani

James nominated Stuchlak

Licitar nominated Djumadi

Motioned by Eggebrecht/Licitar to close nominations. Motion carried by unanimous voice vote. (2 SAYL, yes, non-binding vote, 1 excused).

Secret paper ballot voting resulted in 7 votes for Sebastiani, 7 votes for Djumadi, and 6 votes for Stuchlak. A

second secret paper ballot vote was taken between Sebastiani and Djumadi. Secret paper ballot voting resulted in 13 votes for Sebastiani and 7 votes for Djumadi. Sebastiani was voted in as 1st Vice Chair.

County Board Chair West opened nominations for 2nd Vice Chair. Nominations were as follows:

Sebastiani nominated Babcock

Roekle nominated Djumadi

Stuchlak nominated England

4-17-12
1043

Motioned by James/ Roekle to close nominations. Motion carried by unanimous voice vote. (2 SAYL, yes, non-binding vote, 1 excused).

Secret paper ballot voting resulted in 8 votes for Babcock, 7 votes for England, and 5 votes for Djumadi. A second secret paper ballot vote was taken between Babcock and England. Secret paper ballot voting resulted in 13 votes for Babcock and 7 votes for England. Babcock was voted in as 2nd Vice Chair.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims: Roekle, Stuchlak, West, Allen, Babcock, Djumadi.

Claims: None

Correspondence: None

Appointments: Motioned by Allen/Roekle to appoint Darcie Beckman as a print media representative to LEPC. Motion carried by unanimous voice vote. (2 SAYL, yes, non-binding vote, 1 excused).

Motioned by Stuchlak/Bays to re-appoint Jeremie Pavelski to ACRIDC (3 year term). Motion carried by unanimous voice vote. (2 SAYL, yes, non-binding vote, 1 excused).

Reports and Presentations:

RECESS: Motioned by Allen/Djumadi to recess at 10:40 a.m. Motion carried by unanimous voice vote.

RECONVENE: Called back to order by Chairman West at 11:00 a.m. 20 present. (2 SAYL, 1 excused).

Resolutions:

Res. #29: Motioned by Johnson/Sebastiani to approve Res. #29 a two (2) year service agreement with Professional Placement Services (PPS) LLC for collection services on behalf of the Solid Waste Department for overdue accounts. Motion to adopt Res. #29 carried by roll call vote, 20 yes. (2 SAYL, yes, non-binding vote, 1 excused).

Res. #30: Motioned by Stuchlak/Licitar to adopt Res. #30 to authorize the Register of Deeds to enter into contracts to provide access to non-certified copies of daily recorded document images pertaining to real property. Motion to adopt Res. #30 carried by roll call vote 20 yes. (2 SAYL, yes, non-binding vote, 1 excused).

Res. #31: Motioned by Kotlowski/Djumadi to adopt Res. #31 to authorize the creation and hiring of two seasonal Park Aide Level III positions. Motion to adopt Res. #31 carried by roll vote, 19 yes, 1 no. Voting no, Allen. (2 SAYL, yes, non-binding vote, 1 excused).

Motioned by Allen/Kotlowski to deviate to Ord. #3. Motion carried by unanimous voice vote.

Ordinance:

Ord. # 03: Motioned by Stuchlak/James to enact Ord. #03 to rezone a parcel of land in Town of New Haven be changed from A-1 Exclusive Agriculture District to an R1-LL Single Family Residential District. Motion to enact Ord. #03 carried by roll call vote, 20 yes. (2 SAYL, yes, non-binding vote, 1 excused).

Motioned by Allen/Roekle to approve claims as submitted. Motion to approve claims carried by unanimous voice vote. (2 SAYL, yes, non-binding vote).

Motioned by Roekle/Johnson to approve per diem and mileage as submitted. Motion to approve per diem and mileage carried by unanimous voice vote. (2 SAYL, yes, non-binding vote).

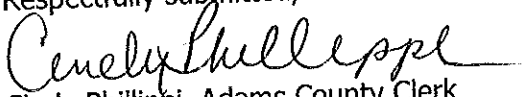
Res. #32: Motioned by Sebastiani/Roekle to adopt Res. #32 to focus attention that sexual violence is widespread with public health implications for every member of the Adams County community by proclaiming April to be "Sexual Assault Awareness Month". Motion to adopt Res. #32 carried by roll call vote, 20 yes. (2 SAYL, yes, non-binding vote, 1 excused).

Motioned by Johnson/Djumadi to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote. (2 SAYL, yes, non-binding vote).

Set next meeting date for April 27, 2012, 9:00 a.m.

Motioned by Allen/Roekle to adjourn at 11:25 a.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi, Adams County Clerk

These minutes have not yet been approved.

S:\County Board\County Board Minutes\2012 Board Minutes\April 17, 2012 cty brd minutes.docm

ADAMS COUNTY BOARD OF SUPERVISORS MINUTES
ADAMS COUNTY BOARD ROOM, April 27, 2012, 9:00 a.m.

Call to Order by the Chairman West at 9:03 a.m.

The meeting was properly announced.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-James Bays; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #15-Jack Allen; Dist. #16-Bill Miller; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Terry James; Dist. #20-Paul Pisellini. Excused, Dist. #09-Patrick Gatterman; and Dist. #14-Marjorie Edwards.

Moment of Silence was followed by the Pledge of Allegiance.

Motioned by James/Sebastiani to approve the agenda. Motion carried by unanimous voice vote.

Public Participation: None.

Correspondence: None

Appointments: Appointments of all committees, boards and commissions
Chairman West requested to remove Roseberry from Planning and Zoning, Land and Water and add James and to remove James from IT Steering Committee and add Roseberry. There were no objects to this recommendation by the board. Motioned by Eggebrecht/Kotlowski to approve the committee appointments as such:

AD HOC TRANSITION

Bays
Johnson
Miller
Stuchlak
West

(Central Wi Economic Board Development)

Tim Diemert

(Central WI Community Action Council)

(CWCAC)

England

ADMINISTRATIVE & FINANCE

Babcock
Djumadi
Kotlowski
Sebastiani
West

CDBG (1-10)

Cindy Phillippi
Dick Wirth
Jack Allen
John West
Terry James
Tom Feller

(Airport Commission 6 years)

Kotlowski
Miller

ETHICS

Bays
Edwards
Eggebrecht
Pisellini
Roseberry

ARDC

Roekle

(Board of Adjustments 3 years)

Bob Beaver 4-15
Catherine Croke (Sec) appt. 4-13
Bob Donner (Alternate) 7-14
Tom Feller 4-15
Ron Jacobson (Vice-Chair) appt. 4-13
Ivan Morrow (Chair) appt. 4-13

EXECUTIVE

Allen
Babcock
Johnson
Sebastiani
West

4-27-12
1054

FAIRBOARD (Liaison)

Bays

(Golden Sands)

Stuchlak

HEALTH INSURANCE

England

James

HEALTH & HUMAN SERVICES 3 YEARS

Jack Allen 4-12 (CBS)

Teresa Harvey-Beversdorf 4-13

Maureen Bruce 4-12

Fran Dehmlow 4-12

Djumadi 4-14 (CBS)

Diane England 4-13 (CBS)

Dr. Mark Hatton 4-14

Heidi Roekle 4-14 (CBS)

Paul Pisellini 4-13 (CBS)

(H&HSB - Aging Advisory) (per aging dept)

Carol Johnson

Celine Kelly

~~Charles Price~~ (Vacant)

Bob Kissenger

Ed Kelly

Al Martin

Millie Scott

(H&HSB - Nutrition Advisory((Bi-Monthly))(per aging dept)

John Breene 10-13

Sylvia Breene 10-13

Carol Johnson

Martha Karbowski

Bob Kissinger

Jean Kissinger

Jerry Kotlowski (CBS)

JoAnn Peak

Pat Pisellini 10-13

~~Paul Pisellini~~ (Vacant) 10-13

~~Charles Price~~ (Vacant)

George Voyles 10-13

(H&HSB - Long Term Support Advisory((Quarterly))

Carol Atkins Elderly (1)

Dawn Buerger Physical Disabilities (2)

Diane England (CBS)

Wendy Goerke Nursing Home (D)

Ashley Gnat Developmental Disabilities (3)

Carol Johnson Aging Director (B)

Wendy Koble Medical Center (F)

~~Charles Price~~ HHS © (vacant)

Heidi Roekle (CBS)

Karen Romell Mental Health (5)

Kathleen Schultz Home Health (E)

Lorie Tomsyck Public Health (A)

Kishah Walter Chemical Dependencies (4)

HIGHWAY

Babcock

Bays

Gatterman

Johnson

Morgan

(Housing Authority 5 years)

Marge Edwards

Tom Robertson

Al Sebastiani

Herb Theisen

Dick Wirth

(Land Information)

MaryAnn Bays- Treasurer

Myrna Diemert- Solid Waste Director

Jane Gervais Emergency Management

Tyler Groshshuesch-GIS Technician

Jodi Helgesen- ROD/Land Info

Patrick Kotlowski- Hwy Commissioner

Trena Larson- Admin. Coor/Director of Finance

Dawn McGhee- MIS

Phil McLaughlin- Zoning Administrator

Chris Murphy- Land/Water Conservationist

Bill Parr- Realtor- ~~appt. 1-11~~

Cindy Phillippi- County Clerk

Greg Rhinehart- County Surveyor

Sue Theisen- Real Property Lister

West - Chair

Sam Wollin- Sheriff- appt. 1-11

LAND & WATER CONSERVATION

James

Licitar

Roekle

Sebastiani

Stuchlak

Bork Kevin (FSA)

Morgan Barb (Citizen)

(Library Board 3 years)

Diane England (CBS)

James Kreten 12-14

Jeanne Heideman (Vice Pres) 2-14

4. 27
208

Kathleen Challoner 3-13
Mary Nelson (Pres. 1-14)
Pat Townsend 12-14 (Citizen)

(SCLS)

Mary Nelson 1-14

(Local Emergency Planning Commission)

(LEPC)

Les Beckman	Sheriff's Dept. appt. 5-11
Scott Firlus	WI River Cooperative
John Franz	Rome Fire Dept
Jane Gervais	Emerg Mange
Sarah Grosshuesch	Pub Hlth
Todd Hanson	City Adams Police
Isolina Jackson	WDKM Radio
Terry James	(CBS)
Patrick Kotlowski	Cty Hwy Comm
Dean Morgan	(CBS)
Pam Oxman	Red Cross
Jeff Rogers	ARES/RACES
Nancy Sorensen	Media
Jodi Stormoen DNR	
Scott Switzer	Moundview Hsp
Sam Wollin	Sheriff appt. 5-11

(North Central WI Regional Planning)

(NCWRPC)

Glenn Licitar
Dave Grabarski
Ron Jacobson

(North Central Workforce Development

(NCWWDB)) (Quarterly)

James

PARKS

Eggebrecht
Kotlowski
Miller
Pisellini
Roseberry

PLANNING AND ZONING

James
Licitar
Roekle
Sebastiani
Stuchlak
Morgan Barb (Citizen)
Theisen Randy (Citizen)

PROPERTY

Allen
Djumadi
James
Kotlowski
Miller

PUBLIC SAFETY & JUDICIARY

Edwards
Eggebrecht
James
Miller
Sebastiani

SAFETY

Kotlowski Pat
Pisellini
Quinnell/Rhinehart Brenda

SOLID WASTE

Babcock
Bays
Gatterman
Johnson
Morgan

(Rural Industrial Development Commission)

(RIDC)

Jack Allen
Lincoln Berg
Lynda Bula
Tim Diemert
Marti Hillert
Jeremie Pavelski
Eric Pollex

(Technology Steering Committee)

Djumadi
Roseberry

(Traffic Safety Commission)

Herb Barnes	Education
Janalyn Baumgartner	Mayor City of Adams-4-11
Tania Bonnett	Law
Laurie Falash	Hwy Safety Coordinator
Terry Fahrenkrug	Representative St Hwy Patrol
Sarah Grosshuesch	Medicine
Todd Hanson	Police Chief City of Adams
Patrick Kotlowski	Hwy Commissioner
Patti Nelles	State Hwy Safety
NC Regional Traffic	Engineer
Sam Wollin	Sheriff

UW Extension

Allen
England
Johnson
Licitar
Stuchlak

(Veteran's Service Commission Advisory)(Bi-Annually)

Ed Heideman term ends 4-2015
Jim Kane term ends 4-2014
Tom Shackelford term ends 4-2013

(County Representative to Lake District)

Easton - John Breene
Fawn - Diane England
Friendship - Roseberry
Goose Lake - Joe Stuchlak
Jordan - Mike Backus
McGinnis Lake - Dean Morgan
Mason Lake - Glenn Licitar
Patrick Lake - Jerry Kotlowski
Peppermill - Al Sebastiani
Roche A Cri - Allen
Tri Lakes - Terry James

Motion carried by unanimous voice vote.

Unfinished Business: None

Reports and Presentations: None

Resolutions: None

Ordinances: None

Denials: None

Petitions: None

Motion for County Clerk to correct errors.

Set next meeting date for May 15, 2012 at
6:00 p.m.

Motioned by Roekle/Djumadi to adjourn at
9:20 a.m.

Respectfully Submitted,



Recording Secretary
Cindy Phillippi

S:\County Board\County Board Minutes\2012 Board
Minutes\April 27, 2012 cty brd minutes.doc

Executive Committee Meeting
April 10, 2012 – 9:00 a.m. - Conference Room A-260

Al Sebastiani, Chair, called the meeting to order at 9:00 a.m. Meeting was properly announced.
Members present: Al Sebastiani, Larry Babcock, Joe Stuchlak, Beverly Ward and Dave Renner.

Others present: John R. "Jack" Albert, Adams County Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Legal Assistant, Recording Secretary; Supervisor Lori Djumadi; Supervisor Jerry Kotlowski; Fred Nickel, Parks Director; and Pat Kotlowski, Highway Commissioner. Trena Larson, Administrative Coordinator/Director of Finance, was excused from the meeting.

Motion by Renner, seconded by Ward, to approve the Agenda. Motion carried by unanimous vote.

Motion by Babcock, seconded by Stuchlak, to approve the Minutes of the March 13, 2012 Executive Committee meeting. Motion carried by unanimous vote.

There will be public participation as needed. There is no new correspondence.

Discussion was held regarding obtaining a compensation study for County positions as directed by the Executive Committee at the March meeting. Kaye contacted the 13 comparable counties from the previous Carlson-Dettmann study and 5 responded. Wage scales were received, but not job comparables. There is a flat \$5,000 fee if the County has a 13-county comparable study through Charlie Carlson. If we go into the consortium group being organized by Carlson, there is also a \$5,000 sponsorship fee and we will have access to private and public sector data to tailor our reports. All counties and many private sector positions will be included in the study even if they don't participate. Kaye's budget can accommodate the majority of the \$5,000 expense, and the balance of funds may be contributed by the Highway, and Solid Waste and other Departments. Kaye will give specifics at the next Executive Committee meeting. **Motion by Ward, seconded by Babcock, for Adams County to join the Central Wisconsin Consortium wage study with a sponsorship fee of \$5,000. Motion carried by unanimous vote.**

Motion by Stuchlak, seconded by Ward, to convene in closed session at 9:22 a.m. per Wis. Stats. §19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discuss and/or act strategy for conducting negotiations with Adams County Deputy Sheriff's Association Local 355. The Committee reconvened in open session per Wis. Stats. §19.85(2) at 9:38 a.m., to consider and vote on appropriate matters. No motions were made post-closed session.

Trena Larson was excused from the meeting and no report was available from Administrative Coordinator/Director of Finance Department.

Jack Albert gave his report of Corporation Counsel Department activities including legal opinions, department representation, litigation, guardianship and mental commitment caseloads. Stuchlak thanked Albert for handling the Nemitz Raze Order enforcement action.

Marcia Kaye gave her report of Personnel Department activities. Robin Zellner is leaving the Sheriff's Department. Only 3 females passed the jail officer testing and interviews of 8 or 9 candidates will be held on the 17th. Nine applications were received for the HHS Director position. Parks has 8 seasonal position openings. There were 35 highway department truck driver applications. Highway will have one employee retiring in June, and may establish a truck driver eligibility list. Sheriff's Department is filling 3 sergeant positions through promotion. Kaye reviewed the interview questions. Ron Pufall submitted his resignation from Land & Water Conservation Department. Phil Robinson submitted his resignation from Health & Human Services Department. Kaye is presently testing for several open positions.

The Health Insurance Study Committee received information on the State Health Plan options. The Committee has a positive outlook. The County has to apply to the State in late summer if interested. There are 4 or 5 HMO plans that require an up-front assessment fee, which cost is reduced from year-to-year. Adams County is ranked 69 of 72 counties for Wellness. Jack Allen is promoting a bike riding group. Lori Djumadi is promoting a triathlon. Information from the Wellness Committee will be distributed over the coming weeks.

There was an Appellate Court ruling on an AFSCME appeal of Act 10. Kaye will provide a copy of the ruling received from Phillips Borowski.

Discussion was held between Ward and Kaye regarding step increases. Kaye and other Committee members confirmed their understanding of action taken at Admin/Finance meetings in March which resulted in the wage scales from the 2011 CBA's being accepted with any existing step increases in lieu of an across the board percent increase for now.

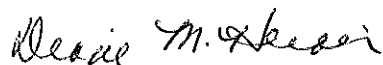
Discussion was held regarding a Resolution to approve the reclassified Park Aide Level III position and Job Description. **Nickel** addressed the Committee and described how Park Aide Level III positions would be substituted for the Assistant Manager I position at a lower cost to the County. **Motion by Renner, seconded by Babcock** to approve the Resolution and Job Description, and attach to the Resolution an Amendment to the Wage Scale approved in Resolution 2010-44. **Motion carried by unanimous vote.**

Motion by Babcock, seconded by Stuchlak, to approve vouchers. **Motion carried by unanimous vote.**

The next regular meeting date is set for **May 8, 2012 at 9:00 a.m.** Action items for next meeting: Discuss and/or act on negotiations with WPPA Sheriff Local 355.

Motion by Renner, seconded by Ward, to adjourn the meeting at 10:13 a.m. **Motion carried by unanimous vote.**

Respectfully submitted,



Diane Heider
Recording Secretary

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, APRIL 12, 2012 AT 8:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Florence Johnson, Vice-Chairperson
Patrick Gatterman, Secretary
Dean Morgan

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Donnie Bjorge,
Jay Weidman, Les Olson, Gene Kussart, Steve Dougherty,
Dustin Preble and Brandee Alderman

MEMBERS ABSENT: Michael Keckeisen ~ Excused
Alexandria Beckman, SAYL Member ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 8:00 A.M., on Thursday, April 12, 2012.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN AND MORGAN AND KECKEISEN. **MEMBERS ABSENT/EXCUSED:** KECKEISEN AND BECKMAN

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (MARCH 8, 2012 REGULAR MONTHLY MEETING): *Motion by Morgan to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for MARCH 8, 2012 Regular Monthly Meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public participation was requested for the following Agenda item:

- Donohue Associates ~ Gene Kussart
- Review & Act on County Road "E" Hill Cut Construction Bids
- Review & Act on Truck Bids
- Review & Act on Truck Equipment Bids

DONOHUE ASSOCIATES ~ GENE KUSSART: Gene Kussart, Representative from Donohue Associates discussed his company's services with the Highway Committee and would like to be considered for future work with County. **NO ACTION OR MOTIONS MADE.**

REVIEW & ACT ON COUNTY ROAD "E" HILL CUT CONSTRUCTION BIDS: Steve Dougherty representing Gerke Excavating briefly explained to the Highway Committee the County Road "E" Hill Cut Construction bid that his company submitted. Dustin Preble

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 12, 2012 ~ 8:00 A.M.**

representing D. L. Gasser Construction briefly explained to the Highway Committee the County Road "E" Hill Cut Construction bid that his company submitted. *Motion by Gatterman to award the County Road "E" Hill Cut Construction to Gerke Excavating for an amount of \$901,529.90 and accepting Alternate 1A (Use of Adams County Highway Department Trucks & Drivers during gravel placement Shoulders) Alternate 1B (Use of Adams County Highway Department Trucks & Drivers during gravel placement for Road Bed) which would be a deduct of \$34,850.00 making the actual bid award amount \$866,679.90, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*
(BID TABS ATTACHED TO MINUTES)

REVIEW & ACT ON TRUCK BIDS: The following bids were received for the Tandem-Axle Truck:

MID-STATE TRUCK / IH 5600I	\$129,853.92
BADGER TRUCK / WESTERN STAR 4700	\$126,227.00
WISCONSIN KENWORTH / T800	\$143,465.50
SCAFFIDI TRUCK / MACK GU 813	\$122,998.00

Jay Weidman representing Mid-State Truck briefly explained to the Highway Committee the truck bid that his company submitted. *Motion by Gatterman to accept the bid from Mid-State Truck for the amount of \$129,853.92 as being in the best interest of Adams County, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON TRUCK EQUIPMENT BIDS: REVIEW & ACT ON EQUIPMENT BIDS FOR TRUCK: The following equipment bids were received:

Universal/201 Stainless	\$103,428.00	(Did not meet specifications)
Universal/304 Stainless	\$107,878.00	(Did meet specifications)
Monroe/Stainless	\$120,927.00	(Did meet specifications)

Donnie Bjorge representing Universal Equipment briefly explained to the Highway Committee the equipment bid that his company submitted. *Motion by Gatterman to award the truck equipment bid to Universal Equipment for the 304 Stainless for an amount of \$107,878.00 as being in the best interest of Adams County, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL TO ADVERTISE FOR PICKUP TRUCK BID: *Motion by Johnson to authorize the Highway Commissioner to advertise for pickup truck bids, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & APPROVE COUNTY ROAD "Z" (18TH LANE TO WOOD COUNTY LINE) APPRAISALS, JURISDICTIONAL OFFERS, ADMINISTRATIVE REVISIONS, CONDEMNATIONS & OFFERING PRICE REPORTS: *Motion by Johnson to approve the Offering Price Report/Appraisal for parcel 233 and the Administrative Revision Reports for parcels: 2, 17, 43C, 68, 77, 105, 158, 189 & 205 as prepared by Timber-Selissen Land Specialist on the County Road "Z" (18th Lane to Wood County Line) Project, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 12, 2012 ~ 8:00 A.M.**

**REVIEW & APPROVE COUNTY ROAD "E" LIVING SNOW FENCE ~
RELOCATION ORDER & SALES STUDY / NOMINAL PAYMENT PARCEL REPORT:**
*Motion by Gatterman to approve the Relocation Order/Sales Study and Nominal Payment
Parcel Report for the County Road "E" Living Snow Fence Project as prepared by Timber-
Selissen Land Specialist, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION
CARRIED.*

COUNTY ROAD "G" BRIDGE CONSTRUCTION: *Motion by Morgan to table this
agenda item until the May 2012 Highway Committee Meeting, second by Johnson. VOICE
VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON 2011 ACTUAL EQUIPMENT CHARGES FOR TOWN
SNOW REMOVAL:** *Motion by Johnson to table this agenda item until the May 2012
Highway Committee Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR.
MOTION CARRIED.*

**REVIEW & ACT ON LETTER OF SUPPORT FOR SAFE ROUTES TO
SCHOOL:** *Motion by Gatterman to approve the letter of support for safe routes to school,
which is addressed to North Central Regional Planning Commission for grant purposes,
second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

ACT ON LETTER OF RETIREMENT FOR HIGHWAY EMPLOYEE: Highway
Employee Robert Rudolph submitted a letter of resignation effective June 1, 2012. *Motion by
Gatterman to accept the letter of resignation effective June 1, 2012 for highway employee
Robert Rudolph, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVE PERSONNEL REQUISITION FORM TO FILL VACANT
HIGHWAY POSITION:** *Motion by Johnson to approve the Personnel Requisition form to
fill the vacant highway position, second by Morgan. VOICE VOTE, ALL IN FAVOR.
MOTION CARRIED.*

ASE CERTIFICATIONS: *Motion by Morgan to table this agenda item until the May
2012 Highway Committee Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR.
MOTION CARRIED.*

WORK WEEK HOURS: Discussed the 10 hour day work week schedule with
Highway Committee and anticipated start day of April 23, 2012.

SAFETY ROADEO: Discussed the three county (Adams / Juneau / Wood) Safety
Rodeo and whether the Adams County Highway Department will be participating. Highway
Committee recommended that Adams County Highway Department continues participating in
the Safety Rodeo. The Safety Rodeo will be held at Juneau County Highway Department this
year; date is unknown at this time, usually held in the fall.

HIGHWAY COMMITTEE MEMBERS REORGANIZATION: NO DISCUSSION /
NO ACTION TAKEN

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 12, 2012 ~ 8:00 A.M.**

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- CTH "G" Brushing wood disposal advertisement
- Shoulder Maintenance
- Remove Snow Fence
- Employee Handbook
- Legislative Breakfast
- State Road 13 Paving

FINANCIAL REPORT: *Motion by Gatterman to approve the March 2012 Financial Report as audited, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the April 9, 2012, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Gatterman to approve the Monthly Check Summary report as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- County Road "G" Bridge Construction
- Review & Act on 2011 Actual Equipment Charges for Town Snow Removal
- ASE Certifications

SET NEXT MEETING DATE AND ADJOURN: *Motion by Johnson, second by Babcock, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, May 10, 2012 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:47 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**Adams County Library
Board Minutes
4/23/12**

The meeting was called to order by President Nelson at 1:02 p.m. Present were Nelson, Challoner, Kreten, Heideman, Albrecht, and Director Wavrunek. (A new County Board Representative had not been appointed to the Library Board at this time.)

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda was made by Heideman, 2nd by Kreten and carried unanimously.

Public input was invited. Pat Townsend was at the meeting as a provisional member of the Board. She has been appointed by Wavrunek, yet not approved by the County Board. Renner and Townsend were on the Library Board as County Board Representatives.

Recommended Actions: minutes, bills and financial report:

Motion to approve the minutes of the March meeting was made by Challoner, 2nd by Heideman and carried unanimously.

Information on the bills was included in the Financial Report and reviewed. Recent bills were disseminated for initialing.

After discussion of the "On Call" line item, **motion** to approve the Financial Report for March was made by Heideman, 2nd by Challoner and carried unanimously.

Communications & Reports:

The Board honored **Heideman** for her **Outstanding Citizen of the Year** award presented by the Adams County Chamber of Commerce.

South Central Library System report:

Nelson reported the meeting will be held on Thursday, April 26th.

Director's Report:

- A. Circulation is up 29%.
- B. The library is involved in World Book Night and will be giving away free books (The Book Thief) as part of this program.
- C. Budget - after discussion of the Masonic matching donation, **motion** was made by Albrecht, 2nd by Heideman and carried unanimously to create a Special Technology Account for funds donated to upgrade existing technology at the Adams County Library. The library received an LSTA grant.
- D. Showing Movies – discussed possibly showing movies at the Adams Community Theatre. Licensing, logistics, etc. need to be researched. Approximately 30 people have been attending the library movies.
- E. Staffing – a staff meeting was held at the end of March. Most of the discussion centered on the concerns with increased circulation and how to cover everything. Circulation is up almost 30%.

- F. Update on the Computer Lab – discussed the Masonic matching donation article in the Adams County Times/Friendship Reporter.
- G. Website Update – the SCLS representative visited and discussed website needs with Director Wavrunek.
- H. The Summer Reading Program starts in early June.

Library Board Membership:

The County Board has not selected a new Library Board Representative. Current member terms were discussed.

Review Personnel Policy:

Motion to approve changes to the Personnel Policy as follows was made by Challoner, 2nd by Heideman and carried unanimously: pg.1 - RELATIONSHIP WITH UNION was changed to RELATIONSHIP WITH EMPLOYEES and the word “union” was deleted from the first paragraph of this section. Pg. 2 – under EMPLOYMENT PROCEDURES – the first sentence will read – When a staff vacancy occurs, the Director will list the opening with the County Personnel Director and the County Personnel Director will arrange for local newspaper advertisements. Pg. 4 – under STAFF RELATIONSHIPS – the last sentence of the second paragraph will read – Since library employees are employed by the County, certain types of concerns are not under the Library Board’s jurisdiction but under that of the Personnel Committee.

Identify possible upcoming items for future meetings:

- A. E - Literature
- B. Materials Selection Policy Review

The meeting was adjourned at 2:05 p.m.

The next meeting will be held Monday, May 21st at 1:00 at the Adams County Library.
(Note date change due to Memorial Day)

Respectfully submitted by Barb Albrecht, Secretary



**Parks Committee Meeting
Courthouse Conference Room A231
April 10, 2012 8:00 a.m.**

Call to Order: Meeting was called to order at 8:00 a.m. by Chairperson Kotlowski.

The meeting was properly announced.

Roll Call: Committee Members: Jerry Kotlowski, Dave Renner, Bill Miller, Lori Djumadi, and Heidi Roekle. Others present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, and Rita Kolstad – Parks Admin. Clerk/Bookkeeper.

Approve Agenda: Motion by Roekle/Renner to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Miller/Roekle to approve the March 13, 2012, minutes as printed. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: None.

Public Participation on Agenda Items: None.

Recreation Report by Committee Members: None.

Committee to Act On New Classified Park Aide Level III Position(s) Resolution: Motion by Renner/Djumadi to approve the Park Aide Level III position resolution to include an addition to the resolution that the Assistant Manager Level I position(s) will not be filled when the Park Aide Level III position(s) are filled at the same park. Motion carried by unanimous vote.

Petenwell Park Campground Development Proposal and Resolution: Director reported there is funding available for ATV campground development and reviewed the current ATV camping area at Petenwell Park that is in a stewardship funded area and may be required to be moved. Renner inquired about the possible damage to Town roads in the park area. Discussion followed.

Motion by Roekle/Djumadi to approve the Parks Department draft a resolution and forward to the Administrative Coordinator applying for 100 % funding for ATV campground development in the Phase III area of Petenwell Park, project to be completed in phases over a 2-3 year period. If construction plans are not covered by the grant, Petenwell Park user revenues will be used to cover that cost. If any damage is done to the Town roads in the Park area during construction the roads will be repaired to their original condition. Motion carried by unanimous vote.

A newsletter would be provided to Castle Rock and Petenwell Park campers explaining any development projects at either of the parks.

Trails Management Report and State Aid Requests: Coordinator recently met with Plum Creek reps to discuss ATV trails. Plum Creek is receptive to expanding ATV trails on their property in Adams County. Coordinator will be applying for State Aide monies for ATV trail expansion by April 15, 2012. The Parks Department was notified of approval for the snowmobile bridge replacement projects utilizing Recreation Trails Act. Program. Snowmobile State Aide request will be the same as previously with the addition of one mile of trail relocation. ATV trails open May 19 except the Jefferson property trail segment will open May 1.

Revenue Report: Motion by Djumadi/Miller to approve the revenue report as presented. Motion carried by unanimous vote.

Expense Check Summary Report and Expense Report: Motion by Djumadi/Renner to approve the expense check and expense reports as presented. Motion carried by unanimous vote.

Future Agenda Items: Director reported the South Outlying Caretaker resigned due to medical reasons and the position has been posted. The Personnel Director updated the job description for the Groundskeeper/Landscaper Level II position and it requires Committee signatures so this will be placed on next month's meeting agenda.

Set Next Meeting Date: No meeting date was set pending new Committee appointments.

Adjourn: Motion by Djumadi/Rockle to adjourn at 8:54 a.m. Motion carried by unanimous vote.

Submitted by,

A handwritten signature in black ink, appearing to read "Guy Kattowski". The signature is written in a cursive, flowing style.

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: April 4, 2012

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 9:00 A.M. on Wednesday April 4, 2012 with the following members present. Glenn Licitar, Barb Morgan, Terry James, Randy Theisen and Diane England. Mike Keckseisen was absent. Others present were: Phil McLaughlin, Zoning Administrator, Cathy Allen, Recording Secretary and Matt Bremer, Inspector. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Glenn Licitar made a motion to approve the agenda as noticed. Barb Morgan seconded the motion. All in favor. Motion carried. Public Hearings: Elton & Gladys Ellis – Rezoning request of a portion of a 39.5 acre parcel (2.25 acres) from an A-1 Exclusive Agriculture District to an R1-LL Single Family Residential District of the Adams County Comprehensive Zoning Ordinance to allow the property to be split located in the SE ¼, SE ¼, Section 23, Township 14 North, Range 7 East, at 3989 2nd Court, Town of New Haven, Adams County, Wisconsin. Glenn Licitar made a motion to approve the zoning change and forward that recommendation to the County Board for final action. Diane England seconded the motion. Roll Call. 6 – Yes. Motion carried. MDFS LLC/Myrna Diemert – Conditional Use Permit under Section 5-3.03(A) (19) of the Adams County Comprehensive Zoning Ordinance to allow expansion of nonmetallic mining on property located in the SW ¼, SE ¼, and the SE ¼, SE ¼, Section 29, Township 17 North, Range 6 East, at 2399 11th Avenue, Town of Adams, Adams County, Wisconsin. (Informational hearing will be held concurrently with operational hearing on Reclamation Plan.) Barb Morgan made a motion to grant the Conditional Use Permit to allow expansion of nonmetallic mining with a nonmetallic mining reclamation plan, contingent on compliance with Department of Natural Resources requirements. Terry James seconded the motion. Roll Call Vote: 6 – Yes. Motion carried. Thomas R. Dyke – Conditional Use Permit request under Section 5-6B.03(A) of the Adams County Comprehensive Zoning Ordinance to allow the replacement of a single wide mobile home with a 1994 16' x 80' manufactured home in an R1 Single Family Residential District on property located in the SE ¼, SW ¼, and NE ¼, SW ¼, Section 4, Township 15 North, Range 6 East, Lot 75 of Springville Assessor's Plat #2, at 3051 10th Court, Town of Springville, Adams County, Wisconsin. Glenn Licitar made a motion to grant the Conditional Use Permit. Terry James seconded the motion. Roll Call Vote: 6 – Yes. Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and noted that public participation would be taken as needed.

Barb Morgan made a motion to approve the minutes from the March 7, 2012 meeting as presented. Glenn Licitar seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the Surveyor's report for the month of March to the Committee for review. Terry James made a motion to approve the Surveyor's report as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Register of Deeds: Jodi Helgeson presented a proposed subscription contract and Resolution for purchasing images online and explained that this would allow more companies use online services. Discussion followed. Terry James made a motion to approve the subscription contract and Resolution for purchasing images online as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Jodi Helgeson stated that she didn't have anything for Land Information.

Corporation Counsel Jack Albert joined the meeting at 9:45 A.M.

Phil McLaughlin informed the Committee that at this time there is a signed contract between Mr. Nemitz and an excavator for demolition and clean up to be completed on or before April 30, 2012.

PLANNING & ZONING COMMITTEE
MONTHLY MEETING
April 4, 2012
PAGE #2

Corporation Counsel explained to the Committee the time frame of this ongoing project, attempting Personal Service and finally Legal Service by Publication to notify owner of Demolition Order. Discussion was held. Ruth Nemitz, Zachary's mother was allowed to speak. She gave her version of the building process from start to present. Ms. Nemitz requested that they be allowed to keep the building that was moved onto the property as an accessory structure. Corporation Counsel stated that the County does not agree to leave any portion of the building and that Zachary Nemitz has already agreed to, and signed a contract with the Excavator for demolition and cleanup. The Committee agreed that no action was needed at this time.

Planning & Zoning Updates: None.

Discussion was held regarding the fees charged for ordinance booklets. Terry James made a motion a motion to increase the fee of the Adams County Shoreland Wetland and Habitat Protection Ordinance to \$6.50. Glenn Licitar seconded the motion. All in favor. Motion carried.


Phil McLaughlin presented the Financial Report for the month of February to the Committee for review. Terry James made a motion to approve the Financial Report as presented. Diane England seconded the motion. All in favor. Motion carried.

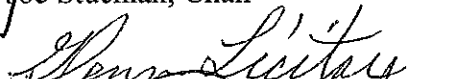
Correspondence: Chairman Stuchlak read comments from Customer Satisfaction Surveys that were submitted. A letter from Milk Source was addressed to the Committee naming Milk Source Companies along with formerly known as representations that are binding on each of those entities. A letter from Dale Dolata regarding impervious surface calculations, along with Phil McLaughlin's response was presented to the Committee. Randy Theisen questioned inspector Dan Hansen's absence at Commercial Code updates that he was registered for. Discussion was held.

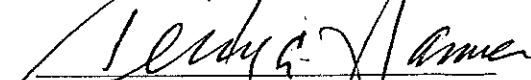
Next meeting date: May 2, 2012

Glenn Licitar made a motion to adjourn. Diane England seconded the motion. All in favor. Motion carried.

Adjourned: 10:45 A.M.



Joe Stuchlak, Chair


Glenn Licitar, Vice-Chair


Terry James, Secretary


Diane England HEAL'S ROCKLE


Randy Theisen


Barb Morgan

Mike Keckeisen


Cathy Allen, Recording Secretary

Property Committee Meeting Minutes
April 2, 2012, 9:00 A.M., Room A160

The meeting was called to order by Chairman Renner at 9:00 a.m. The meeting was properly announced.

Present: Renner, Allen, Djumadi, and Kotlowski. Miller excused. Also present: Don Genrich, Trena Larson, Cindy Phillippi and Helmer Lecy. Miller present at 9:20 a.m.

Motioned by Kotlowski/Allen to approve the agenda. Motion carried by unanimous voice vote.

Discuss and/or act Henning Estate Funds with presentation by Don Genrich. Motioned by Djumadi/Allen to approve flag poles, tables, blinds, and audio visual as described. Motion carried by unanimous voice vote.

Discuss and/or act on fairgrounds update and Old Farmers Antiques. Mr. Lecy explained the cattle pens and previously agreed to projects. A sketch of their future plans was provided to the committee. Their intention is to add onto the already existing structure and follow the same design as on the South side of the building. Motioned by Allen/Kotlowski that the committee has no objection to the plans for this year and to all completion on the North side. Motion carried by unanimous voice vote.

Update on fencing at County Cemetery was provided by Larson. Larson has forwarded the information regarding the request for burial to Albert for legal review. Quinnell will be assisting in location of graves. Allen would like a separate committee assigned to look into this matter and handle it.

Discuss and/or act on inventory personal property department list. Larson explained this is a work in progress and will be completed next month.

Discuss and/or act on the Health & Human Services project change orders/request and/or invoices and punch list;

At 10:00 a.m. discuss scheduling a tour of the Health & Human Services/Community Center. The tour was to focus on the improvements and construction that was completed and identified in the project objectives; however, the committee decided to postpone the tour as the project was not complete. Someone from Roseberry's Funeral Home and the Historical Society was Allen's thoughts.

Larson reported that asset inventory was not complete. They are currently in the process of updating and verifying information. A finalized list will be provided at the next meeting.

4-2-12
1050

There are no invoices related to the Health & Human Services Project. Hamman reported that Altmann is off site and will come back when the counter tops arrive. The trades are working on the punch list.

Larson is waiting on a change order regarding electric. Larson reported that contractors were behind on payment to Solid Waste for utilization of dumpsters. She has forwarded this to Albert who is working on a legal letter.

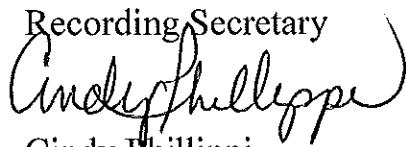
Hamman reported the painting that is being completed by community services workers is almost done. They have began to work on the landscape too.

Hamman reported theft of toilet paper has been extreme at the Community Center. He installed theft proof toilet paper holders, however; citizens have already vandalized them. If they continue to take the paper he will be installing something similar to what the parks and/or waysides use.

Items for next agenda: Discuss Highway 21 boat landing stakes/markers, Schedule a tour of Health & Human Services/Community Center, asset inventory.

Motioned by Miller/Djumadi to adjourn at 9:45 a.m. Motion carried by unanimous voice vote.

Recording Secretary



Cindy Phillippi

Respectfully submitted

These minutes have not been approved.

S:\Property Committee\PROPERTY MINUTES 2012\4-2-12 Property minutes.docx

ADAMS COUNTY SOLID WASTE COMMITTEE
March 7, 2012, 6:00 PM
Room A160, Courthouse, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson
Nick Theisen, SAYL

MEMBERS ABSENT/EXCUSED: Patrick Gatterman
Mike Keckeisen

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barb Morgan

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:02 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, JOHNSON, BECKMAN AND THEISEN. ABSENT/EXCUSED: GATTERMAN AND KECKEISEN. *Motion by Johnson, second by Morgan, to approve the Agenda as corrected. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM FEBRUARY 8, 2012: *Motion by Morgan, second by Johnson, to approve the Open Session minutes as presented for the February 8, 2012 meetings. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: None.

LANDFILL DEPT. WORKING WITH HWY DEPARTMENT/HWY COMMISSION: No further discussions have taken place.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for February 2012 along with the Check Summary Report.. Discussion was held. *Motion by Johnson, second by Morgan, to approve the Financial Report and the Check Summary Report for February 2012. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated March 7, 2012 (see attached copy). *Motion by Morgan, second by Johnson, to approve the Site Report as presented. Discussion was held. All in favor. Motion carried.*

DISCUSS AND APPROVE CONTRACTS/AGREEMENTS/LEASES: Ms. Diemert updated the Committee on the progress with IROW. She reported that the contract is being reviewed by IROW's attorney. Discussion is taking place on whether an RFP needs to be done.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: Ms. Diemert reported on the Freightliner tractor trucks available through Federal Property at a cost of \$4,500 each. We have acquired two of them so far, one has 11,000 miles and the other just over 8,000 miles and are in excellent condition. She also reported the Peterbilt 40cy front load compacting truck that we picked up.

EMPLOYEE UPDATE: Ms Diemert asked the SW Committee members support wage increases for Solid Waste employees or to be included in any wage studies that are done. She next discussed what the procedure that will be followed for individual Department policies such as uniforms, tool allowances, etc. Discussion was held on the new County policy and employee handbook that are still in the process. It was the consensus of the Committee that when the policies are passed at County Board the individual departments will bring individual policies for their departments to the Committee.

Ms. Diemert updated the committee on the progress of the Part-Time Scale Clerk/Secretary hiring. Testing interviews need to be done. She also reported on the Part-Time Driver/Laborer position and that testing and interviews will be done at the landfill.

Ms. Diemert updated the Committee on the two employees that are still under partial release for work. They can drive the truck but cannot throw garbage bags or lift cans at this time.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Any updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, April 11, 2012 at 5:30 PM at the Courthouse. *Motion by Johnson, second by Babcock, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:13 P.M..

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SOLID WASTE COMMITTEE

April 11, 2012, 5:30 PM

Room A160, Courthouse, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson
Patrick Gatterman
Nick Theisen, SAYL

MEMBERS ABSENT/EXCUSED: Mike Keckeisen
Alexandria Beckman, SAYL

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barb Morgan

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 5:30 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, JOHNSON, GATTERMAN (arrived at 5:55) AND THEISEN. ABSENT/EXCUSED: KECKEISEN, BECKMAN. *Motion by Morgan, second by Johnson, to approve the Agenda as corrected. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM MARCH 7, 2012: *Motion by Johnson, second by Morgan, to approve the Open Session minutes as presented for the March 7, 2012 meetings. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: None.

LANDFILL DEPT. WORKING WITH HWY DEPARTMENT/HWY COMMISSION: No further discussions have taken place.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for March 2012 along with the Check Summary Report.. Discussion was held. *Motion by Morgan, second by Babcock, to approve the Financial Report and the Check Summary Report for March 2012. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated April 11, 2012 (see attached copy). *Motion by Gatterman, second by Johnson, to approve the Site Report as presented. Discussion was held. All in favor. Motion carried.*

DISCUSS AND APPROVE CONTRACTS/AGREEMENTS/LEASES: Ms. Diemert updated the Committee on the progress with IROW. She reported that the RFP has been completed and is being reviewed.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: Ms. Diemert reported that Hank is still working on finding trucks and/or boxes for our Department.

EMPLOYEE UPDATE: Ms. Diemert updated the committee on the progress of the Part-Time Scale Clerk/Secretary hiring. Testing has been done on 2 of the candidates and they did not pass. One more needs to be tested. It was the Committee's consensus that if the third candidate did not pass the testing that the position be offered to Shannel Parr since she did pass the test previously and has been working in the position for several months as an LTE.

She also reported on the Part-Time Driver/Laborer position and that testing is scheduled for April 20th at the landfill. Interviews will be done at the landfill following the testing.

Ms. Diemert updated the Committee on the two employees that are still under partial release for work.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Any updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, May 9, 2012 at 6:00 PM at the Landfill. *Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 6:26 P.M..

Respectfully submitted,
Myna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

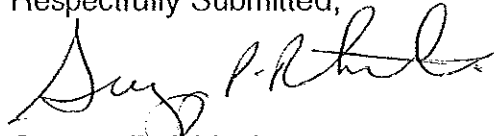
ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 461
May 2, 2012
Report for the month of April, 2012

The 2012 Monument Maintenance Program in Towns of New Chester, Lincoln, Richfield, and Colburn is nearly completed. The fieldwork has been completed. There is a few hours of miscellaneous office work to be done.

I am continuing with the duties of my office.

Respectfully Submitted;

A handwritten signature in black ink, appearing to read 'Greg P. Rhinehart', written over a horizontal line.

Gregory P. Rhinehart,
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2012

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,600.00	\$21,500.00	\$ 400.00
JANUARY	300.00		100.00
Balance	\$3,300.00	\$21,500.00	\$ 300.00
FEBRUARY	300.00	13,698.99	
Balance	\$3,000.00	\$ 7,801.01	\$ 300.00
MARCH	300.00		
Balance	\$2,700.00	\$ 7,801.01	\$ 300.00
APRIL	300.00	7,551.01	
Balance	\$2,400.00	\$ 250.00	\$ 300.00
MAY			
Balance	\$		
JUNE			
Balance	\$		
JULY			
Balance	\$		
AUGUST			
Balance	\$		
SEPTEMBER			
Balance	\$		
OCTOBER			
Balance	\$		
NOVEMBER			
Balance	\$		
DECEMBER			
Balance	\$		
Grand Total	\$		

Traffic Safety Commission Meeting Minutes

02-08-2012

Present:

Laurie Falash Sheriff's Office

Tom Knoop WI DOT-BOTS

Dennis Premo Hwy Dept.

Lisa Krizan Public Health

Todd Hanson City Police Dept.

- 1) Meeting called to Order at 11:07 a.m.
- 2) Meeting properly announced? Yes
- 3) Agenda approved? Hanson/Knoop
- 4) Minutes approved? Hanson/Premo Treasurers Report \$419.29
- 5) Public – None
- 6) TSC Goals covered in 8 and 10
- 7) Construction update Dennis Premo advises the following: Cth E. between 1st and Co. G (2 miles) reconstruct and hill cut 22 feet starting in April and the hill cut will be out for bids. County shop will start after the frost is gone. Road will be closed and detour will go into Marquette County. Local traffic will have alternate routes.

Cth Z from Hwy 21 to Hwy 82 (17 miles) will be sealed coated starting in May or June

Cth C 7th Ave to St. Hwy 13 overlay with bid in July Bridge over Big Roche-A-Cri (Cottonville) to be moved to the south sometime at end of summer. DOT will probably request it begins after tourist travel winds down.

Discussion on the Hwy 82 bridge and its construction possibly moved to 2017. Bridge itself will be moved from the original location either north or south.

Cth C Hwy 13 to Z will have an overlay with some of the costs covered by funding from Ho-Chunk

Cth B from Co. E to Hwy 82 overlay in late summer.

- 8) Update on last bicycle meeting held in December. Working on language for donation requests for local businesses at next meeting. Program will be on July 19, 2012 at the High School grounds with the summer school program with one in the morning and other in the afternoon.
- 9) City Council wants the 4 lane traffic removed and are asking issues that if they are not funded to do so through DOT that they find the avenues to do this themselves. Hanson was advised to contact Tim Hanley from DOT and find out the answers.
Hanson asked if we had any funds available for a purchase of 15 flags for personal assistant mobile units. He advised the group and for about \$9.00 a flag and Rich from Ace ordering them

and attaching that this was pretty reasonable. Motion made by Falash/Premo to cut a check for \$150.00 for the reflective flags. Contact regarding this issue will be forwarded to the Aging Dept.

- 10) Tom Knoop passed out weekly fatality reports as of Sunday 02-05-12. Adams County among others are up due to lack of snow which causes winter drivers to slow as a rule for traffic issues. Hand outs included 2010 OWI related convictions by violation county and repeat offenders status. Other info on bills passed and others in waiting for legislation
- 11) Lisa Krizan reported that they have 40 booster and 55 convertible seats available to income eligible people. Moundview Memorial Hospital sponsoring a Monday night Family Safety night on May 14th. Also upcoming is the Kids Day held on April 21, 2012.

Lisa advised of the CDR core team that has been established in the County and the upcoming invitation to departments for a Adhoc team training to be held at the Community Center. The training is sponsored and training is by the Children's Health Alliance.

- 12) Review of three county crash reports .
- 13) Adjourned meeting 11:20 Falash/Hanson

Next meeting to be announced

Spence Falash Sec/Treasurer

Your county
extension office



**UW
Extension**
Cooperative Extension
Adams County

Extension Committee

Minutes of Meeting

March 13, 2012 @ 1:00PM

Adams County Community Center

569 N. Cedar Street, Extension Conference Room 103

Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 1:00 p.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call:** Board Members: Florence Johnson, Diane England, Jack Allen, Glenn Licitar and Dave Repinski – Present.
Extension Staff: Don Genrich, Jennifer Swensen, Mary Ann Olson, Theresa Wimann, and Linda Arneson – Present.
SaYI Member: Brittany Metoyer – Excused
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Allen and Second by Repinski to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Licitar Second by England to accept minutes of the Extension Committee Meeting of February 14, 2012 presented. Motion carried.
6. **Public Participation:** None
7. **Communication:** None
8. **Items for Action or Discussion:**
 - a) Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, Mary Ann Olson and Theresa Wimann: Committee discussed the monthly reports. Motion by Repinski Second by Allen to place Monthly Reports on file. Motion carried.
 - b) Review Calendars of Extension Education Staff: Committee reviewed March calendars for all education staff.
 - c) Review Check Summary and Financial Statement for December 2011 and February 2012: Final December 2011 and February 2012 Check Summary and Financial Statements were reviewed. Motion by England Second by Allen to place Final December 2011 and February 2012 Check Summaries and Financial Statements on file. Motion carried.
 - d) **Resolutions:**
 - Out-of-State Travel – Swensen: Committee discussed the plans for Swensen to travel out-of-state with the 4-H American Spirit Trip in June 2012. Motion by Allen Second by

Licitar to approve the resolution as presented and forward to the County Board. Motion carried.

- UW-Extension Centennial: Committee discussed the resolution to commemorate the 100th anniversary of Cooperative Extension. Motion by England Second by Repinski to approve the resolution as presented and forward to the County Board. Motion carried.

e) UW-Extension Centennial Plans - Update:

Wimann discussed the "Cooperative Extension: Working for Wisconsin Families for 100 Years" display that will be at various locations around Wisconsin to include the Community Center in Adams along with some news releases that will be going out to the area papers. Olson discussed a possible bike ride in May.

f) Community Center: Genrich discussed meeting held with other Department Heads at Community Center regarding Henning Estate funds.

- As requested by Mr. Henning purchase and install a flag pole(s). Would like to have the flags installed by the lighted Community Center Sign.
- Purchase 20-25 new heavy duty light weight tables to replace old heavy tables
- Blinds for windows in Rooms 145A, B and Library
- A/V Equipment for building.

The three Department Heads will meet again on March 27th. Arrangements will be made to present suggestions to the Property Committee.

g) Support Staff Hours/Support Requests – Linda Arneson: Arneson provided Committee Members with information on hours being worked by support staff. Committee agrees that Extension Support staff can continue working flex hours.

Arneson advised Committee of support requests for the month of February.

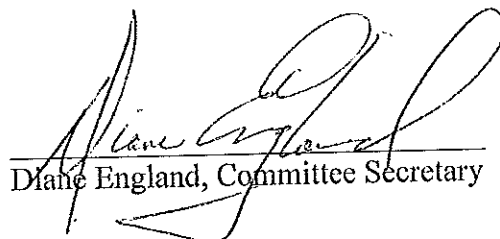
9. Set Next Meeting Date: Next regular meeting will be April 10, 2012 at 1:00 p.m. at the Adams County Community Center.

10. Agenda Items for Next Meeting:

- Community Center
- Extension Centennial Celebration

11. Adjourn: Motion by Repinski and Second by Allen to adjourn. Motion carried. Meeting adjourned at 2:11 p.m.

Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County


Diane England, Committee Secretary

These minutes have not been approved by the Extension Committee.

Your county
extension office



**UW
Extension**
Cooperative Extension
Adams County

Extension Committee

Minutes of Meeting

April 10, 2012 @ 1:00PM

Adams County Community Center

569 N. Cedar Street, Extension Conference Room 103

Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 1:01 p.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Florence Johnson, Diane England, Jack Allen, Glenn Licitar and Dave Repinski – Present.
Extension Staff: Don Genrich, Jennifer Swensen, Mary Ann Olson, Theresa Wimann, and Linda Arneson – Present.
SaYI Member: Brittany Metoyer – Arrived 1:10 p.m.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Allen and Second by England to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Repinski Second by Licitar to accept minutes of the Extension Committee Meeting of March 13, 2012 presented. Motion carried.
6. **Public Participation:** None
7. **Communication:** None
8. **Items for Action or Discussion:**
 - a) Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, Mary Ann Olson and Theresa Wimann: Committee discussed the monthly reports. Motion by Licitar Second by Repinski to place Monthly Reports on file. Motion carried.
 - b) Review Calendars of Extension Education Staff: Committee reviewed April calendars for all education staff.
 - c) Review Check Summary and Financial Statement for March 2012: March 2012 Check Summary and Financial Statements were reviewed. Motion by Allen Second by England to place March 2012 Check Summary and Financial Statements on file. Motion carried.
 - d) Bulk Mail Permit: Discussion held on whether Extension should renew its Bulk Mail Permit or let it lapse. Extension has not used bulk mail services in the past year. Motion by Allen to not renew the Bulk Mail Permit currently held. Second by Repinski. Motion carried.

e) UW-Extension Centennial Plans - Update: Allen suggested that each Department of Extension have an article in the local paper in the weeks leading up to the Extension Centennial celebration.

f) Community Center: Genrich advised Committee that Property Committee had approved the following:

- Purchase and installation of two (2) flag poles and lights. Approximate cost: \$6,000.00.
- Purchase 24 new heavy duty light weight tables and two table carts. Approximate cost: \$4,000.00
- Blinds for windows in Rooms 145A, B and Library. Approximate cost: \$4,100.00.
- Portable A/V equipment. Approximate cost: \$3,900.00

9. Set Next Meeting Date: Next regular meeting will be May 8, 2012 at 1:00 p.m. at the Adams County Community Center.

10. Agenda Items for Next Meeting:

- WACEC Meeting
- Community Center
- Extension Centennial Celebration

11. Adjourn: Motion by Repinski and Second by Licitar to adjourn. Motion carried. Meeting adjourned at 2:15 p.m.

Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County

Diane England, Committee Secretary

These minutes have not been approved by the Extension Committee.